INTERNATIONAL TEACHING PARTNER ASSESSMENT REGULATIONS 2021-22

LANCASTER UNIVERSITY COLLEGE @ BEIJING JIAOTONG UNIVERSITY (LUC@BJTU)

DUAL AWARD (LANCASTER UNIVERSITY-BEIJING JIAOTONG UNIVERSITY)

(APPLICABLE FROM SEPTEMBER 2021, UPDATED IN MARCH 2022)

If you are in any doubt as to which set of regulations apply to your degree programme please contact Academic Dean Professor David Higgitt at luc-office@lancaster.ac.uk

Academic Quality Standards and Conduct
LUC@BJTU Assessment Regulations

COVID-19 – Regulatory Changes

Detailed in the table below are temporary changes which have been agreed and implemented within the Spring Semester of the 2021-22 academic year to mitigate against disruptions from the COVID-19 pandemic. Changes only apply to the 2021-22 regulations and for the semester stated. Unless otherwise stated, changes are made with immediate effect.

Throughout the document, content has been highlighted in yellow to indicate affected clauses which must be read in conjunction with the table below.

Subject	Summary of change	Clauses affected	Regulation information	Date implemented
Reassessment including external resits	Students who fail a module during the Spring Semester of academic year 2021-22 will be offered an uncapped resit rather than a capped resit.	UG 6.1.1 UG 7.1.5	A student who fails a module will be required to undertake a reassessment for that module in order to be considered for progression to the next stage. **For the Spring Semester of the 2021-22 academic year only**, if the module aggregation score after reassessment is an improvement on the original score, the reassessment score will count; otherwise the original aggregation score will stand. **For the Spring Semester of the 2021-22 academic year only**, if the module aggregation score after external resit is an improvement on the original score, the reassessment score will count; otherwise the original score will stand.	21 March 2022 Committee Approval: SCAR – 16 March 2022 ASQC – 21 March 2022

UNDERGRADUATE ASSESSMENT REGULATIONS FOR UNDERGRADUATE PROGRAMMES DELIVERED AT LANCASTER UNIVERSITY COLLEGE AT BEIJING JIAOTONG UNIVERSITY, CHINA

UG 1 UNDERGRADUATE AWARDS 3

UG 2 STRUCTURE OF BACHELORS DEGREE PROGRAMMES 3

UG 3 CRITERIA FOR AWARD 3

UG 4 PROGRESSION 4

UG 4.1 GENERAL 4

UG 4.2 PROGRESSION FROM BJTU YEAR 1 (FOUNDATION YEAR) TO YEAR 2 4

UG 4.3 PROGRESSION FROM YEAR 2 TO YEAR 3 5

UG 4.4 PROGRESSION FROM YEAR 3 TO YEAR 4 6

UG 4.5 PROGRESSION FROM YEAR 4 TO GRADUATION 7

UG 4.5 CHANGE OF PROGRAMME 8

UG 5 CLASSIFICATION OF AWARDS 8

UG 6 REASSESSMENT 9

UG 6.1 REASSESSMENT FOR ALL YEARS 9

UG 6.2 GENERAL PRINCIPLES 9

UG 7 TRAILED CREDIT 10

UG 7.1 GENERAL 10

UG 7.2 EXCEPTIONS 11

UG 8 INCOMPLETE ASSESSMENT AND EXCEPTIONAL CIRCUMSTANCES 11

UG 9 CONSIDERATION AND CONFIRMATION OF RESULTS 14

UG 10 PUBLISHED INFORMATION 15

UG 11 EXCLUSION 15

APPENDICES TO THE LUC@BJTU UNDERGRADUATE ASSESSMENT REGULATIONS

APPENDIX 1: GRADING TABLE 16

APPENDIX 2: GRADE TRANSLATION TABLE FOR STUDY ABROAD STUDENTS FROM BJTU..... 18

APPENDIX 3: GUIDANCE FOR SCALING OF MARKS 20

APPENDIX 4: ADDITIONAL REQUIREMENTS FOR PROFESSIONAL AWARDS..... 21

UG 1 UNDERGRADUATE AWARDS

Undergraduate awards currently offered at the Lancaster University College at Beijing Jiaotong University (hereafter LUC@BJTU) campus:

Undergraduate awards	Level	FTE period of study (normal)	Normal total credit value	Normal minimum credit at level of award
Bachelors degree with honours: BA (Hons); BSc (Hons)	6	4 years	360	90
Diploma of Higher Education (DipHE)	5	3 years	240	90
Certificate of Higher Education (CertHE)	4	2 years	120	90

UG 2 STRUCTURE OF BACHELORS DEGREE PROGRAMMES AT LUC@BJTU

UG 2.1 Bachelors degrees comprise learning across a foundation year followed by levels 4, 5 and 6, normally with 120 credits of assessment at each level. Foundation and Level 4 learning is qualificatory i.e. successful completion is required for progression to further study but obtained credit does not contribute to final classification of awards. Final classification of awards is determined from credits achieved at levels 5 and 6.

UG 2.2 Undergraduate degree programmes and assessment arrangements for Years 3 and 4 are based on the principle that the load on students in terms of total teaching, learning and assessment activities should be equally distributed between each academic session.

UG 2.3 The arrangement for each programme of study shall be published in student handbooks and in the Courses Handbook, available online for staff and current students.

UG 3 CRITERIA FOR AWARD

UG 3.1 BJTU uses a 4-point Grade Point Average (GPA) for the classification of modules and awards. The BJTU minimum pass mark for a module is 60%, equivalent to a Lancaster University D letter grade. The BJTU pass mark and GPA scores have been aligned to the Lancaster pass mark and grades using the Lancaster level descriptors which set out the marking criteria. The table provided in Appendix 1 sets out this alignment.

UG 3.2 The pass mark for undergraduate honours degrees and other undergraduate awards shall be 60% with credit for a module being awarded when the overall mark for the module is 60% or greater.

UG 3.3 In order to qualify for the overall award, students must have attained in full the minimum credit requirement for the programme and passed all contributory modules with a score of at least 60%.

UG 3.4 In order to qualify for the overall award, students must have attained in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation and approved external resits for modules failed in Year 4).

UG 3.5 Students studying on a LUC@BJTU partnership programme receive two awards – one from Lancaster University and one from BJTU. Should a student meet the requirements for the Lancaster award but not for the BJTU award, their Lancaster award will be held in abeyance whilst the student is provided with the opportunity to re-take appropriate modules that contribute to the BJTU degree award. Should a student subsequently meet the requirements for their BJTU degree, both degrees will be awarded. The original marks for those modules that contribute to the Lancaster award will remain unchanged for the purposes of the Lancaster degree (i.e. they will not reflect any improvement in results following resit for BJTU award purposes).

UG 3.6 Students who meet the requirements for the Lancaster award but who, after re-taking the modules contributing to the BJTU award as outlined in UG 3.5 above, remain ineligible to graduate from BJTU, will be awarded a Diploma in Higher Education (DipHE) by Lancaster.

UG 4 PROGRESSION

UG 4.1 GENERAL

UG 4.1.1 Each programme will have progression requirements detailed and approved through the programmes approval process. Examining bodies will determine whether a student has successfully met the progression requirements for a programme giving full countenance to exceptional circumstances as reported from the Exceptional Circumstances Panel**,** and to reassessment.

UG 4.1.2 In order to qualify to progress to the next stage of the programme, students must have attained in full the minimum credit requirement for the stage completed (except where permitted to trail credit and conditionally progress).

UG 4.2 PROGRESSION FROM BJTU YEAR 1 (FOUNDATION YEAR) TO YEAR 2

UG 4.2.1 Progression from BJTU Year 1 to Year 2 will be based on the outcome of English language and study skills module CNESS002, assessed in semester two. Students are required to achieve 60% overall, with at least 50% in each skill area.

UG 4.2.2 Students will have two opportunities to pass the module CNESS002 assessment, firstly at the end of semester two in June; if unsuccessful, reassessment will take place prior to registration for Year 2 in September.

UG 4.2.3 Where students are unable to progress because they have not successfully completed the CNESS002 module, they will be offered an opportunity to repeat Year 1.

UG 4.3 PROGRESSION FROM YEAR 2 TO YEAR 3

UG 4.3.1 In order to progress to Year 3 a score of 60% is required in all Year 2 modules. There is no additional requirement for students to achieve a minimum score in the coursework or exam elements.

UG 4.3.2 Students who initially fail one or more modules in Year 2 will be offered an opportunity to resit the modules failed. Students who choose not to participate in the resit opportunity will not be permitted to trail credits for the failed module.

UG 4.3.3 After taking resits as required, a student who passes all modules with the required aggregation scores qualifies to progress to Year 3.

UG 4.3.4 Students who have not passed all modules, and whose failed modules do not exceed 32 credits, will, immediately following the examination board at which the student was considered, normally be offered the opportunity to either trail the credits and conditionally progress or repeat the year.

A student may only opt to repeat the year if they would be able to attain in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation).

UG 4.3.5 Students who have not passed all modules, and whose failed modules exceed 32 credits will, immediately following the examination board at which the student was considered, be offered the opportunity to repeat the year.

A student may only opt to repeat the year if they would be able to attain in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation).

UG 4.3.6 Students opting for a repeat year will:

(a) have full-time student status;
(b) undergo an assessment of support needs (both academic and general wellbeing) at the start of the repeat year;
(c) retain the credits and the mark(s) for all modules passed in the previous year and not be permitted to repeat the module(s);
(d) repeat modules which were failed in the previous year;
(e) be placed on academic probation, with especially close monitoring of academic progress by the major department;
(f) otherwise be treated the same as any other Year 2 student;
(g) have one resit opportunity if necessary;
(h) not be allowed any further resit opportunity as an external candidate or another repeat year, and not be allowed to trail credits, except under exceptional circumstances where approved by the Year 2 Resit Board.

UG 4.3.7 The award of Certificate of Higher Education shall be made to students who have achieved 80 credits with a mark of 60% or more at level 4 or above and a further 40 credits with a mark of 45% or more at level 4 or above, but who have ended their studies at the University without qualifying for either a degree or a Diploma of Higher Education.

UG 4.4 PROGRESSION FROM YEAR 3 TO YEAR 4

UG 4.4.1 In order to progress to Year 4 a score of 60% is required in all Year 3 modules. There is no additional requirement for students to achieve a minimum score in the coursework or exam elements.

UG 4.4.2 Students who initially fail one or more modules in Year 3 will be offered an opportunity to resit the modules failed. Students who choose not to participate in the resit opportunity will not be permitted to trail credits for the failed module(s).

UG 4.4.3 After taking resits as required, a student who passes all modules with the required aggregation scores qualifies to progress to Year 4.

UG 4.4.4 Students who have not passed all modules, and whose failed modules do not exceed 32 credits, will, immediately following the examination board at which the student was considered, be offered the opportunity to either trail the credits and conditionally progress or repeat the year.

A student may only opt to repeat the year if they would be able to attain in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation).

UG 4.4.5 Students who have not passed all modules, and whose failed modules exceed 32 credits will, immediately following the examination board at which the student was considered, be offered the opportunity to repeat the year.

A student may only opt to repeat the year if they would be able to attain in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation).

UG 4.4.6 Students opting for a repeat year will:

(a) have full-time student status;
(b) undergo an assessment of support needs (both academic and general wellbeing) at the start of the repeat year;
(c) retain the credits and the mark(s) for all modules passed in the previous year and not be permitted to repeat the module(s)
(d) repeat modules which were failed in the previous year
(e) be placed on academic probation, with especially close monitoring of academic progress by the major department;
(f) otherwise be treated the same as any other Year 3 student;
(g) have one resit opportunity if necessary;
(h) not be allowed any further resit opportunity as an external candidate or another repeat year, and not be allowed to trail credits, except under exceptional circumstances where approved by the Year 3 Resit Board.

UG 4.4.7 Students who have spent Year 3 of their programme at Lancaster University as study abroad will have their marks translated in accordance with the Grade Translation Table (Appendix 2).

UG 4.4.8 The award of Diploma of Higher Education shall be made to students who have achieved 90 credits with a mark of 60% or more at level 5 or above and a further 30 credits with a mark of 45% or more at level 5 or above, but who have ended their studies at the University without qualifying for a degree.

UG 4.5 PROGRESSION FROM YEAR 4 TO GRADUATION

UG 4.5.1 In order to successfully complete Year 4 and graduate, a score of 60% is required in all modules. There is no additional requirement for students to achieve a minimum score in the coursework or exam elements.

UG 4.5.2 Students who initially fail one or more modules in Year 4 will be offered an opportunity to resit the modules failed.

UG 4.5.3 After taking resits as required, a student who passes all modules with the required aggregation scores qualifies to graduate.

UG 4.5.4 Students who have not passed all modules, and whose failed modules do not exceed 32 credits, will, immediately following the examination board at which the student was considered, be offered the opportunity to take further external resits for the failed modules, or repeat the year.

A student may only opt to repeat the year if they would be able to attain in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation).

UG 4.5.5 Students who have not passed all modules, and whose failed modules exceed 32 credits will, immediately following the examination board at which the student was considered, be offered the opportunity to repeat the year.

A student may only opt to repeat the year if they would be able to attain in full the minimum credit requirement for the programme within five years of matriculation (excepting periods of intercalation).

UG 4.5.6 Students opting for a repeat year will:

(a) have full-time student status;
(b) undergo an assessment of support needs (both academic and general wellbeing) at the start of the repeat year;
(c) retain the credits and the mark(s) for all modules passed in the previous year and not be permitted to repeat the module(s)
(d) repeat modules which were failed in the previous year
(e) be placed on academic probation, with especially close monitoring of academic progress by the major department;
(f) otherwise be treated the same as any other Year 4 student;
(g) have one resit opportunity if necessary;

(h) not be allowed any further resit opportunity as an external candidate or another repeat year, except under exceptional circumstances where approved by the Year 4 Resit Board.

UG 4.4.7 The award of Diploma of Higher Education shall be made to students who have achieved 90 credits with a mark of 60% or more at level 5 or above and a further 30 credits with a mark of 45% or more at level 5 or above, but who have ended their studies at the University without qualifying for a degree.

UG 4.6 CHANGE OF PROGRAMME

UG 4.6.1 Students shall apply to change programme according to the policies and procedures of Beijing Jiaotong University.

UG 5 CLASSIFICATION OF AWARDS

UG 5.1 Each programme will have final award criteria detailed and approved through the programme approval process. Examining bodies will determine whether a student has successfully met the final award criteria giving full countenance to exceptional circumstances as reported from the Exceptional Circumstances Panel, and to reassessment.

UG 5.2 In order to qualify for the overall award, students must have attained in full the minimum credit requirement for the programme and passed all contributory modules with a score of at least 60%.

UG 5.3 Where awards are classified the cumulative grade point average (CGPA) programme should be computed from the module aggregation scores in proportion with the approved credit weightings for each module. The CGPA should be used to determine the class of degree to be awarded in accordance with the class boundaries as defined below.

UG 5.4 There will be four classes of honours: first, upper second, lower second and third. A student who is not placed in one of the four classes will not be eligible for the award of an honours degree.

UG 5.5 Where the mean overall aggregation score falls within one of the following ranges, the examining bodies will recommend the award stated:

CGPA 3.70-4.00	first class honours
CGPA 2.90-3.60	upper second class honours
CGPA 2.00-2.80	lower second class honours
CGPA 1.00-1.90	third class honours
CGPA 0.00-0.99	fail

UG 5.6 Where the mean overall aggregation score falls within one of the ‘borderline’ ranges defined below:

CGPA 3.61-3.69 either first or upper second class honours
CGPA 2.81-2.89 either upper or lower second class honours
CGPA 1.91-1.99 either lower second or third class honours

the examining bodies will apply the following rubric for deciding the degree class to be recommended.

(a) For all students, where a student falls into a borderline then the higher award should be given where either half or more of the credits from Years 3 and 4 are in the higher class or the final year average is in the higher class.

(b) Borderline students not meeting either of the criteria described in (a) above would normally be awarded the lower class of degree unless (c) applies.

(c) That for all students, borderline or not, Examination Boards should continue to make a special case to the Committee of Senate via the Classification and Assessment Review Board for any student where the class of degree recommended by the Board deviates from that derived from a strict application of the regulations. Such cases would be based around circumstances pertaining to individual students where these circumstances have not already been taken into account.

UG 5.7 Academic judgement does not constitute grounds for appeal; however, students who wish to challenge the process may do so under the procedures for Academic Appeals.

UG 5.8 In addition to standard University classification requirements, certain degrees which carry professional accreditation have additional requirements. These are detailed in Appendix 4.

UG 6 REASSESSMENT

UG 6.1 REASSESSMENT FOR ALL YEARS

UG 6.1.1a A student who fails a module will be required to undertake a reassessment for that module in order to be considered for progression to the next stage. If the module aggregation score after reassessment is an improvement on the original score, the reassessment score will count subject to a cap of 60%; otherwise the original aggregation score will stand. The resulting aggregation score will count towards the overall average. Trailing credit will not be considered until after reassessment. **Note clause UG 6.1.1b below.**

UG 6.1.1b **For modules with any aspects delivered in the Spring Semester of the 2021-22 academic year only**. A student who fails a module will be required to undertake a reassessment for that module in order to be considered for progression to the next stage. If the module aggregation score after reassessment is an improvement on the original score, the reassessment score will count; otherwise the original aggregation score will stand. The reassessment score will not be capped. The resulting aggregation score will count towards the overall average. Trailing credit will not be considered until after reassessment.

UG 6.2 GENERAL PRINCIPLES

UG 6.2.1 The precise form of reassessment is for the department to decide, but the following principles should be borne in mind:

(a) the principal purpose of reassessment is to re-examine the learning objectives which have been failed at the first attempt;
(b) students who have failed all elements of assessment at the first attempt should not be advantaged over those who have failed only a part of the assessment.

UG 6.2.2 Both final and non-final year students will be given the opportunity to undertake reassessment within the same academic year in which they made their first attempt.

UG 6.2.3 Where reassessment is prohibited for reasons of professional accreditation this will be clearly stated in the assessment guidelines provided to students and alternative awards and other available options identified.

UG 6.2.4 Students may not seek reassessment to improve a passing grade unless required for professional accreditation and allowed under specific accreditation arrangements (see Appendix 4 for further details).

UG 6.2.5 When all the results of reassessment are available the overall profile will then be considered following procedures detailed below in the section on the consideration and confirmation of results.

UG 7 TRAILED CREDIT

UG 7.1 GENERAL

UG 7.1.1 Where a student in Year 2 or Year 3, after all opportunities for reassessment, has failed, and the failed modules do not exceed 32 credits, the examination board at which the student was considered should normally offer the student the opportunity to trail the credits and conditionally progress to the next year of the programme.

UG 7.1.2 Where a student trails credit, they shall be given the opportunity to take an external resit for the failed module(s) while studying for the next year of the programme. An external resit is a final further opportunity to take the resit.

UG 7.1.3 Year 2 and 3 students opting to trail credits will:

(a) have full-time student status;
(b) undergo an assessment of support needs (both academic and general wellbeing) at the start of the next academic year;
(c) be placed on academic probation, with especially close monitoring of academic progress by the major department;
(d) take external resits for the courses which they failed in the previous year
(e) otherwise be treated the same as any other Year 3 or Year 4 student;
(f) not be allowed any further resit opportunity, except under exceptional circumstances where approved by the Year 3 or Year 4 Resit Board.

UG 7.1.4 Where a student in Year 4 after all opportunities for reassessment, has failed, and the failed modules do not exceed 32 credits, the examination board at which the student was considered should normally offer the student a further external resit opportunity for the failed modules.

UG 7.1.5a If the module aggregation score after external resit is an improvement on the original score, the reassessment score will count subject to a cap of 60%; otherwise the original aggregation score will stand. The resulting aggregation score will count towards the overall average. **Note clause UG 7.1.5b below.**

UG 7.1.5b **For modules with any aspects delivered in the Spring Semester of the 2021-22 academic year only**. If the module aggregation score after external resit is an improvement on the original score, the uncapped reassessment score will count; otherwise the original score will stand. The resulting aggregation score will count towards the overall average.

UG 7.1.6 After taking external resits as required, students who have not passed all modules shall normally be excluded from the university.

UG 7.2 EXCEPTIONS

UG 7.2.1 The phrase "should normally" in UG 7.1.1 to UG 7.1.4 above means that trailing credits and further external resits must be allowed unless the examiners believe that there is good reason not to do so. Any such reason must be described and justified in the examination board minutes. The final decision will be taken by Senate.

UG 7.2.2 Where a mark of zero has been applied to a module as a penalty for academic malpractice, with no opportunity for reassessment, the exam board shall ordinarily allow the student to trail the credits or take further external resits providing the failed modules do not exceed 32 credits.

UG 8 INCOMPLETE ASSESSMENT AND EXCEPTIONAL CIRCUMSTANCES

UG 8.1 For the purposes of these regulations 'exceptional circumstances' will mean properly evidenced and approved claims from students that demonstrate good cause as to why their performance and achievements have been adversely affected by means which have not been fully addressed through extension and other available assessment procedures.

UG 8.2 For the purposes of these regulations 'good cause' will mean illness or other relevant personal circumstances affecting a student and resulting in either the student's failure to attend an examination, or submit coursework at or by the due time, or otherwise satisfy the requirements of the scheme of assessment appropriate to his or her programme of studies; or, the student's performance in examination or other instrument of assessment being manifestly prejudiced.

UG 8.3 A chronic medical condition, for which due allowance has already been made, will not itself be considered a good cause although a short-term exacerbation of such a condition might be so judged.

UG 8.4 'Evidence' will mean a report descriptive of the medical condition or other adverse personal circumstances which are advanced by the student for consideration as amounting to good cause. Such a report should include a supporting statement from an appropriate person. Where the report refers to a medical condition of more than five days' duration the report must be completed by an appropriate medical practitioner who would be requested to comment on how the medical condition concerned would be likely (if this were the case) to have affected the student's ability to prepare for or carry out the assessment(s) in question.

UG 8.5 Where an incomplete assessment may be the result of good cause, it will be the responsibility of the student concerned to make the circumstances known to their department or equivalent body and to provide appropriate evidence. Notification later than forty-eight hours after the examination, or after the date at which submission of the work for assessment was due, will not normally be taken into account unless acceptable circumstances have prevented the student from notifying the department within this time.

UG 8.6 Lancaster and BJTU will have a joint Exceptional Circumstances Panel whose primary responsibility it is to consider claims of good cause for the programmes they administer. Any such claims would be subject to confirmation by the examining bodies at a later date. The Exceptional Circumstances Panel would be required to meet at least once per annum prior to the final Examining bodies, but might usefully meet to consider claims of good cause on a more frequent basis. The Exceptional Circumstances Panel will produce minutes of its meetings to be submitted to the appropriate examination body. Guidance on the management and operation of Exceptional Circumstances Panel can be found in the General Regulations for Assessment & Award.

UG 8.7 In considering claims of good cause:

(a) the evidence provided by the student claiming good cause, and any relevant and available material submitted by him or her for assessment will be scrutinised;
(b) fairness to the individual student claiming good cause must be balanced with fairness to other students and the integrity of the assessment as a whole;
(c) in the event of the student having failed to attend an examination or examinations, or having failed to submit course material or other work for assessment at or by the due time, it will be determined whether the failure to attend or submit has been justified by good cause;
(d) in the event of the student having submitted work for assessment by examination or otherwise, it will be determined whether such work has been manifestly prejudiced by good cause. If such prejudice is established the work affected will normally be deemed not to have been submitted.

UG 8.8 Where it is determined that the evidence presented does not support the student's claim that s/he was prevented by good cause from attending an examination or from submitting work for assessment, the student will be awarded Grade N (an aggregation score of zero) for the assessment or assessments in question. Where work is submitted but the student makes a claim that it has been affected by good cause (or a late penalty is applied), and the evidence presented does not support the student's claim then his or her work will be assessed (or penalised) as though no claim of good cause had been received and the student's grade for the module will be calculated accordingly.

UG 8.9 In the event of incomplete assessment arising from good cause being established the student will normally be expected to complete his or her assessment by attending the examination at a subsequent session, or submitting outstanding work for assessment, if an opportunity to do so occurs within his or her period of study. In considering whether this requirement should apply, the desirability of the student's assessment being conducted in full should be balanced with the practical considerations and financial costs to the student and the University of providing a later completion date. Consideration should also be given to the student's other assessment commitments to ensure that he or she is not unreasonably burdened. In order to permit such completion:

(a) a special sitting of an examination may be arranged, or the student will be required to attend for examination at a scheduled session; and/or
(b) a date for completion of non-examination assessment will be set; as appropriate in the circumstances. In any such event, that sitting or submission will be regarded as the student's first attempt if the examination or assessment missed would itself have been his or her first attempt.

UG 8.10 Where it is determined that the evidence presented supports the student's claim that he or she was prevented by good cause from completing work for assessment on or by the due time and where no means of substituting an alternative assessment may be found, the assessment(s) in question will be excluded (without penalty) from the calculation of the module aggregation score(s) and the following regulations will apply.

(a) The extent to which the student's total assessment has been completed will be determined as a percentage, taking into account the relative weights attributed to those assessments as published in the relevant approved assessment scheme.

(b) Examining bodies will make an overall judgement of the student's work submitted for assessment, using as far as possible the standards and criteria applied in respect of the work of other students.

(c) At module level where the student has:

(i) completed 33% or more of the total summative assessment required, the examining bodies can recommend an overall module result on the basis of work completed so long as that work is deemed to demonstrate attainment against substantial elements of the module's learning outcomes;
(ii) completed less than 33% of the work required for assessment, he or she will be regarded as not having completed sufficient assessment to be awarded a grade in the module. In such cases he/she should be given an opportunity to complete the missing work as a first attempt.

(d) At programme level where the student has:

(i) completed 75% or more of the total work required for programme assessment, the Examining bodies will recommend an award or other outcome on the basis of the work completed;
(ii) completed at least 30% but less than 75% of the work required for assessment, an Aegrotat (unclassified honours) degree may be

recommended if the completed portion is of honours standard, or, if the completed portion is not of honours standard, no award will be made;

(iii) completed less than 30% of the work required for assessment he or she will be regarded as not having completed sufficient assessment to be awarded a degree.

UG 8.11 Where examining bodies decide to recommend an Aegrotat (unclassified honours) degree, and this recommendation is approved by the Committee of Senate via the Classification and Assessment Review Board then the Aegrotat degree will be awarded forthwith and the student will be invited to attempt, within two years, to qualify for the award of a classified honours degree by completing examinations and/or other work, under conditions and at times specified by the examining bodies, and approved by the Committee of Senate via the Classification and Assessment Review Board. Students who:

(a) undertake the further assessment specified, and who achieve the required level of attainment, will subsequently be awarded an appropriate classified honours degree;
(b) attempt further assessment, but who fail to achieve the required level of attainment for the award of a classified honours degree, will retain the Aegrotat degree already awarded;
(c) decline the invitation to attempt further assessment within two years, will retain the Aegrotat degree already awarded.

UG 9 CONSIDERATION AND CONFIRMATION OF RESULTS

UG 9.1 Senate has ultimate authority to determine all results of assessment leading to Lancaster University credit and awards. It exercises its authority to make final decisions as to granting of all credit-bearing University awards, primarily through the Committee of Senate with non-standard cases considered and recommended by the Classification and Assessment Review Board.

UG 9.2 The Committee of Senate provides:

(a) formal confirmation (or not) of recommendations from Boards of Examiners for the award to individual students of a named degree (i.e. qualification and subject) of a particular class;
(b) formal approval of recommendations from Boards of Examiners that students be awarded no degree with or without a further re-sit opportunity (i.e. Fails);
(c) formal ratification of second year results (of courses finally assessed at the end of the second year) including the timing and nature of re-sit opportunities for failed elements.

Further procedural details are set out in the General Regulations for Assessment and Award.

UG 9.3 For each degree programme approved by the University there will be an Examination Board comprising external and internal examiners which will be responsible for the assurance of standards through the exercise of their academic judgement both directly in the assessment of students' work and indirectly in the design of specific forms of assessment. The constitution and terms of reference for examination bodies within the

constituent elements of the University are set out in the section on examination boards in the General Regulations for Assessment & Award.

UG 9.4 The examination bodies will receive decisions from the Exceptional Circumstances Panel. Examination bodies cannot, of themselves, reconsider or change decisions of the Exceptional Circumstances Panel. Examination bodies may challenge decisions of Exceptional Circumstances Panels by referring final decisions to the Committee of Senate via the Classification and Assessment Review Board, or equivalent body.

UG 9.5 The Year 2 Board of Examiners will consider the results of examinations and final marks and make recommendations as to whether students have qualified to proceed to Year 3 and to which degree programmes.

UG 9.6 Boards of Examiners for Years 3 and 4 will consider the results of examinations and final marks and make recommendations to the Committee of Senate with non-standard cases referred for consideration and recommendation via the Classification and Assessment Review Board as to the award of degrees (and the classes of degrees) within the approved degree programme classification scheme. These Boards of Examiners also consider and confirm marks derived from all non-final year modules taken and examined in the academic year under consideration. Details of the role and operation of Boards of Examiners can be found in the section on examination boards in the General Regulations for Assessment & Award.

UG 9.7 The business of the examination boards will be minuted and the minutes will include a record of the External Examiner's adjudications, comments and recommendations, as well as particular decisions made by the Board. The minutes will also record the decisions of the Exceptional Circumstances Panel for each candidate considered by that committee (although detailed discussion of circumstances should not be undertaken at the Examination Board). The minutes must include a list of attendees (together with their status as external or internal examiners or assessor). This record of the proceedings of the board will be restricted and made available only to: the participating examiners and assessors; the Vice-Chancellor and other officers of the University as appropriate; the Committee of Senate and the Classification and Assessment Review Board; and appropriate Academic Appeal and Review Panels as defined in the chapter on Academic Appeals. Where the examination body has exercised its discretion in a particular case, as provided by these Regulations, the Committee of Senate via the Classification and Assessment Review Board will normally uphold its decision providing it had the support of the majority of the external examiners present at that examination board.

UG 10 PUBLISHED INFORMATION

UG 10.1 The determination of results and the classification of University degrees are subject always to ratification by the Committee of Senate and will be regarded as provisional until ratified.

UG 10.2 Immediately after the meetings of the relevant examining bodies, departments or equivalent may notify students of their provisional degree results.

UG 10.3 Students will receive certificates and transcripts from both Lancaster and BJTU. The Lancaster transcript includes notes of clarification including a statement that the programme was studied at LUC@BJTU campus in Weihai.

UG 11 EXCLUSION

UG 11.1 Students who, after undertaking agreed reassessment opportunities, fail to meet the stipulated criteria for progression or final award will be excluded from the University. Students are entitled to appeal against exclusion under the University's Academic Appeals procedures.

APPENDICES TO THE LUC@BJTU UNDERGRADUATE ASSESSMENT REGULATIONS

APPENDIX 1: GRADING TABLE

Result	Broad Descriptor	Grade	BJTU % Range	*Primary level descriptors for attainment of intended learning outcomes (LU)*	Honours Class	BJTU GPA score
Pass	Excellent	A A-	90-100 85-89	Exemplary range and depth of attainment of intended learning outcomes, secured by discriminating command of a comprehensive range of relevant materials and analyses, and by deployment of considered judgement relating to key issues, concepts and procedures	First	4.0 3.7
Pass	Good	B+ B	81-84 78-80	Conclusive attainment of virtually all intended learning outcomes, clearly grounded on a close familiarity with a wide range of supporting evidence, constructively utilized to reveal appreciable depth of understanding	Upper Second	3.3 3.0
Pass	Satisfactory	B- C+ C	75-77 72-74 68-71	Clear attainment of most of the intended learning outcomes, some more securely grasped than others, resting on a circumscribed range of evidence and displaying a variable depth of understanding	Lower Second	2.7 2.3 2.0
Pass*	Weak	C- D+ D	65-67 63-64 60-62	Acceptable attainment of intended learning outcomes, displaying a qualified familiarity with a minimally sufficient range of relevant materials, and a grasp of the analytical issues and concepts which is generally reasonable, albeit insecure	Third	1.7 1.3 1.0
Fail	Marginal fail	F1	45-59	Attainment deficient in respect of specific intended learning outcomes, with mixed evidence as to the depth of knowledge and weak deployment of arguments or deficient manipulations	Fail	0.75
Fail	Fail	F2	30-44	Attainment of intended learning outcomes appreciably deficient in critical respects, lacking secure basis in relevant factual and analytical dimensions		0.5
Fail	Poor fail	F3	15-29	Attainment of intended learning outcomes appreciably deficient in respect of nearly all intended learning outcomes, with irrelevant use of materials and incomplete and flawed explanation		0.25
Fail	Very poor fail	F4	0	No convincing evidence of attainment of any intended learning outcomes, such treatment of the subject as is in evidence being directionless and fragmentary		0

*Pass mark: BJTU minimum pass mark for a module is 60% (D letter grade). This scores 1.0 towards GPA. However, in order to graduate, a student must attain a CGPA of 2.0 or greater

Other transcript indicators		
Flag	Broad descriptor	Definition
M	Malpractice	Failure to comply, in the absence of good cause, with the published requirements of the course or programme; and/or a serious breach of regulations
N	Non-submission	Failure to submit assignment for assessment
P	Penalty	Failure to submit within regulation requirements (late submission, improper format, etc.)
R	Resit	Attainment of a passing grade through reassessment processes
DP	Decision Pending	The grade is subject to investigation

APPENDIX 2: GRADE TRANSLATION TABLE FOR STUDY ABROAD STUDENTS FROM BJTU

BJTU - Weihai	Honours Class	Lancaster Aggregate
100	First	24.0
99		23.6-23.9
98		23.5-23.2
97		22.8-23.1
96		22.4-22.7
95		22.0-22.3
94		21.621.9
93		21.2-21.5
92		20.8-21.1
91		20.4-20.7
90		20.0-20.3
89		19.6-19.9
88		19.2-19.5
87		18.8-19.1
86		18.4-18.7
85		18.0-18.3
84	Upper Second	17.5-17.9
83		17.0-17.4
82		16.6-16.9
81		16.2-16.5
80		15.8-16.1
79		15.4-15.7
78		15.0-15.3
77	Lower Second	14.6-14.9
76		14.4-14.6
75		14.1-14.3
74		13.8-14.0
73		13.5-13.7
72		13.2-13.4
71		12.9-13.1
70		12.6-12.8
69		12.3-12.5
68		12.0-12.2
67	Third	11.7-11.9
66		11.3-11.6

BJTU - Weihai	Honours Class	Lancaster Aggregate
44	Fail	6.8-6.9
43		6.6-6.7
42		6.4-6.5
41		6.2-6.3
40		6.0-6.1
39		5.8-5.9
38		5.6-5.7
37		5.4-5.5
36		5.2-5.3
35		5.0-5.1
34		4.8-4.9
33		4.6-4.7
32		4.4-4.5
31		4.2-4.3
30		4.0-4.1
29	Fail	3.8-3.9
28		3.6-3.7
27		3.4-3.5
26		3.2-3.3
25		3.0-3.1
24		2.9
23		2.8
22		2.7
21		2.6
20		2.5
19		2.4
18		2.3
17		2.2
16		2.1
15		2
14	Fail	1.8-1.9
13		1.6-1.7
12		1.4-1.5
11		1.2-1.3
10		1.0-1.1

65		11.0-11.2
64		10.5-10.9
63		10.0-10.4
62		9.7-9.9
61		9.3-9.6
60		9.0-9.2
59		8.9
58		8.8
57		8.7
56		8.6
55		8.5
54		8.4
53		8.3
52	Fail	8.2
51		8.1
50		8
49		7.8-7.9
48		7.6-7.7
47		7.4-7.5
46		7.2-7.3
45		7.0-7.1

9		0.9
8		0.8
7		0.7
6		0.6
5		0.5
4		0.4
3		0.3
2		0.2
1		0.1
0		0

APPENDIX 3: GUIDANCE FOR SCALING OF MARKS

1. All assessments and marking schemes should be created with the aim of ensuring that the resulting grades/marks give a good indication of the ability and application of the students. However, it is inevitable that on occasion this will not work as planned.

2. Reasons may include a misprinted examination paper, the interruption of an examination or, in a science laboratory, an instrumental malfunction not obvious at the time of the experiment; or it may simply be that examiners agree, using their academic judgment and with the benefit of hindsight, that an assessment, or part of an assessment, proved to be significantly harder or easier than expected.

3. In such cases it is appropriate to consider whether the marks should be scaled. Scaling may be of the overall mark for the module or of any assessment therein.

4. Although an unusual distribution of grades/marks is not of itself a sufficient reason for scaling to be applied, it may be an indication that something has gone wrong. For this reason, if the overall mean aggregation score for any module lies outside the range 14.5-17.5 (or 58% to 68% for percentage marks) then examiners must consider whether or not there is a case for the marks to be scaled.
   Note:
   For International and Regional Teaching Partnership provision the range outside which scaling must be considered is normally 13.5-17.0 (or 55% to 66.7%). The range outside which BJTU average module marks might be considered for scaling needs to take into account the higher pass mark of 60% (as opposed to 40% at Lancaster and other Strategic Teaching Partners); the approximate equivalent range for scaling is therefore 72% - 82%.

5. Where the possibility of scaling is being discussed, the precise method should also be discussed and should reflect both the nature of the assessment and the size of the cohort. Both the reason for scaling and the method used must be justified within the minutes of the examining body. If scaling is discussed and not used, the reason for not scaling must be recorded in the minutes. In all cases both the original and the scaled marks must be permanently recorded.

6. Where scaling is applied for the same module for at least part of its assessment on more than one occasion, the assessment practices of the module must be reviewed as appropriate.

7. Scaling may take any form as long as it preserves the ordering of students' marks; thus, for example, if Student A has a higher unscaled mark than Student B, then Student A's scaled mark must not be lower than that of Student B. Common examples of scaling methods are given below, but other methods are possible.

   (a) For work marked in letter grades, all grades may be raised or lowered by a constant amount.

   (b) For work marked in percentages, every mark may be multiplied by a constant factor, or have a constant value added to or subtracted from it, or a combination of the two.

   (c) As in (a) or (b) above, except that where marks are being reduced no pass is turned into a fail.

APPENDIX 4: ADDITIONAL REQUIREMENTS FOR PROFESSIONAL AWARDS

1. Certain awards within Lancaster University carry alongside the academic award professional accreditation from the Professional, Statutory or Regulatory Body (PSRB) associated with the academic discipline. In certain cases these PSRBs have the authority to set requirements above and beyond those required by Lancaster's regulations. These additional requirements are set out below.

PART I

2. LLB Law degrees

2.1 LLB Law

LLB Law students are required to take all 120 Part I credits in their prescribed programme. In order to comply with PSRB regulations (and be eligible to qualify for accreditation) the pass mark for all Part I modules is 9.0.

2.2 LLB Law (Study Abroad)

LLB Law (Study Abroad) students are required to take all 120 Part I credits in their prescribed programme. In order to comply with PSRB regulations (and be eligible to qualify for accreditation) the pass mark for all Part I modules is 9.0. In order to progress from Year 1 to Year 2 on the LLB Law (Study Abroad) programme students must achieve a pass in all modules at the first attempt. Students who do not progress under this rule will be transferred to Part II of the LLB Law programme provided they have met the progression requirements for this programme. Condonation is not permitted on the LLB Law (Study Abroad) programme.

2.3 LLB Law (Clinical Learning)

LLB Law (Clinical Learning) students are required to take all 120 Part I credits in their prescribed programme. In order to comply with PSRB regulations (and be eligible to qualify for accreditation) the pass mark for all Part I modules is 9.0. In order to progress from Year 1 to Year 2 on the LLB Law (Clinical Learning) programme students must pass at the first attempt and achieve a Part I aggregation score of 11.5. Students who do not progress under this rule will be transferred to Part II of the LLB Law programme provided they have met the progression requirements for this programme. Condonation is not permitted on the LLB Law (Clinical Learning) programme.

2.4 LLB Law (Placement Year)

2.4.1a ***For students who entered the programme prior to 2020-21:*** Students are required to take all 120 Part I credits in their prescribed programme. In order to progress from Year 1 to Year 2 on the LLB Law (Placement Year) programme students must achieve 12.0 for all individual Part I Law modules and a pass in module FASS150, all at the first attempt.

2.4.1b ***For students who entered the programme in 2020-21 only:*** Students are required to take all 120 Part I credits in their prescribed programme. In order to progress from Year 1 to Year 2 on the LLB Law (Placement Year) programme students must achieve 15.0 for all individual Part I Law modules and a pass in module FASS150, all at the first attempt.

2.4.1c ***For students who entered the programme from 2021/22 onwards:*** LLB Law (Placement Year) students are required to take all 120 Part I credits in their prescribed programme. In order to progress from Year 1 to Year 2 on the LLB Law (Placement Year) programme students must achieve 15.0 for all individual Part I Law modules at the first attempt.

3. BA (Hons) Social Work

3.1 In order to progress from Part I to Part II, students must pass major modules with a minimum pass mark of 10.3.

3.2 Students cannot progress to Part II if they fail to pass all SWK.115 assessment and all elements of the examination.

4. BA (Hons) Architecture

4.1 The PSRB accrediting bodies for the programme are the Architects Registration Board (ARB) and the Royal Institute of British Architects (RIBA). RIBA prescription is planned to be in place during academic year 2022-23.

4.2 In order to progress from Year 1 to Year 2 on the BA (Hons) Architecture, students must pass all modules and subcomponents of assessment at a minimum pass mark of 9.0. Condonation of modules is not available for this programme.

PART II

5. BEng and MEng (Integrated)

Paragraphs 5.1 through to 5.4 apply to the following degree programmes:

- BEng (Honours) Chemical Engineering
- MEng (Honours) Chemical Engineering
- BEng (Honours) Electronic and Electrical Engineering
- MEng (Honours) Electronic and Electrical Engineering
- BEng (Honours) Mechanical Engineering
- MEng (Honours) Mechanical Engineering
- BEng (Honours) Mechatronic Engineering
- MEng (Honours) Mechatronic Engineering
- BEng (Honours) Nuclear Engineering
- MEng (Honours) Nuclear Engineering

5.1 For the award of honours BEng or the award of an honours MEng degree, the major project modules (individual and group) must not be condoned.

5.2 For the award of an honours BEng or the award of an honours MEng degree, no Part II module may be condoned with an aggregation score of less than 7.0.

5.3a ***This paragraph applies to students who entered full-time degrees between 2016-17 and 2019-20.***

For the award of an honours BEng or the award of an honours MEng degree, no more than 20 credits may be condoned in any level of study. In addition, where modules include two

assessment modes (coursework and examination) that assess different learning outcomes, a pass threshold of 7.0 will be adopted for each mode that contributes more than 30% to the overall module mark.

5.3b ***This paragraph applies to students entering full-time degrees in 2020-21 onwards.***

For the award of an honours BEng or the award of an honours MEng degree, no more than 20 credits may be condoned in any level of study, and no more than 30 credits may be condoned across the whole of Part II.

5.4 Students who do not fulfil the requirements of paragraphs 5.1 to 5.3 but who nevertheless fulfil the University requirements for an undergraduate award will be awarded a BSc (Hons) Engineering Science. The BSc (Hons) Engineering Science is not accredited by any of the engineering institutions with which the Engineering department holds accreditation (IMechE, IET or IChemE).

6. BA/BSc (Hons) Psychology

6.1 The classification will be calculated in accordance with standard regulations except that where a candidate fails the final year project, a degree in Psychology will not be awarded. Instead a degree in Psychological Studies will be awarded which, unlike the degree in Psychology, will not be accredited by the British Psychological Society.

7. BSc (Hons) Psychology in Education

7.1 The classification will be calculated in accordance with standard regulations except in two conditions where a degree in Psychology in Education will not be awarded. These conditions are:

(a) where a candidate fails the final year project, no resit will be permitted; and
(b) where a candidate fails to achieve a lower second class honours degree.

7.2 In these cases, a degree in Psychological Studies in Education will be awarded which, unlike the degree in Psychology in Education, will not be accredited by the British Psychological Society. Students who fail to achieve a lower second class honours degree will not be permitted to resit modules to improve the degree class for accreditation purposes.

8. BSc (Hons) Biomedical Science and BSc (Hons) Biomedical Science (Placement Year) (Accredited by the Institute of Biomedical Science)

8.1 The classification will be calculated in accordance with standard regulations with the exception that fail marks in any of the four modules focused on core Biomedical Disciplines (BIOL281: Clinical Biochemistry; BIOL282: Cellular Pathology; BIOL283: Haematology and Transfusion Science, and; BIOL243: Medical Microbiology) or in the final year BIOL387: Biological Sciences Research Project module may not be condoned. Students who have failed any of these modules after exhausting all resit opportunities will be eligible for transfer to the BSc (Hons) Biomedicine programme provided they do not exceed the maximum number of condoned failed credits permissible in the standard regulations for progression to third year. The BSc Biomedicine, unlike the degree in Biomedical Science, will not be accredited by the Institute of Biomedical Science.

9. BA (Hons) Social Work

9.1 In addition, to satisfying the conditions for the award of a degree, candidates must satisfy all the professional requirements of the scheme as laid down by Social Work England in order to be eligible to register with Social Work England. If they fail to do so, their transfer to registration for a BA in Applied Social Studies (from the BA in Social Work) may be approved by the Department of Sociology. In order to satisfy Social Work England requirements candidates must, on the basis of pass/fail, pass each of the two placements in Part II. In addition, candidates must obtain a pass mark in examinations in the areas of Social Work with Children & Families and Mental Distress & Health. In order to meet this examination requirement, students are eligible to undertake up to two resits of the examination and the module mark will be capped at either 9 or the first attempt module mark if higher than 9. Students must achieve a minimum third class Honours degree to be eligible to register with Social Work England.

Condonation

9.2 There is no condonation of the direct practice element of the placement modules or of Social Work with Children & Families and Mental Distress & Health where the examination is failed. 15 credits awarded to the essay assignment in Placement 1 and 30 credits awarded to the essay assignment in Placement 2 may be condoned, and likewise examinations for Social Work with Children & Families and Mental Distress & Health modules, for the degree in Applied Social Studies where the University criteria for condonation are met.

9.3 Where condonation is being considered for a Social Work student, a special re-sit assessment panel made up of all markers will consider if the student has satisfactorily met the Social Work England's Professional Standards and British Association of Social Workers (BASW)'s Professional Capabilities Framework in other work. If a student has not done so, they may not be condoned for a degree in Social Work. Students may have failed units condoned for a degree in Applied Social Studies where the University criteria for condonation are met.

Fitness to practice

9.4 Examination boards will be held at five points in the programme:

(a) the end of Part I;
(b) the end of the first placement;
(c) the end of Part II, year 1;
(d) the end of the second placement; and
(e) the end of the final year.

9.5 Failure at any of these five stages may be the subject of an appeal to a panel on fitness to practice, consisting of members of the University, a service user and an agency programme partner.

Page Break

Aegrotat degree

9.7 An Aegrotat degree cannot be awarded for the BA (Hons) Social Work, but may, if the candidate fulfils the University's criteria for the award of Aegrotat, be made for the award of BA (Hons) Applied Social Studies.

10. Degrees in the School of Computing and Communications (Students must have studied at the Lancaster campus, as detailed on the transcript of study)**:**

BSc (Hons) Computer Science
BSc (Hons) Computer Science (Study Abroad)
BSc (Hons) Computer Science Innovation
BSc (Hons) Software Engineering
BSc (Hons) IT for Creative Industries
BEng (Hons) Communication Systems and Digital Electronics
MSci (Hons) Computer Science (with Industrial Experience)
MSci (Hons) Computer Science Innovation
MSci (Hons) Software Engineering (with Industrial Experience)
MSci (Hons) IT for Creative Industries (with Industrial Experience)

10.1 <u>BCS, The Chartered Institute for IT accredited degrees</u>

10.1.1 For the award of honours BSc (Hons) Computer Science/MSci (Hons) Computer Science (with Industrial Experience), BSc (Hons) Computer Science (Study Abroad), BSc (Hons) IT for Creative Industries/MSci (Hons) IT for Creative Industries (with Industrial Experience), BSc (Hons) Computer Science Innovation /MSci (Hons) Computer Science Innovation, the final year project must be passed without condonation. Where a candidate fails the final year project, the degree of BSc/MSci Computer Systems will be awarded where the candidate fulfils the requirements of the award, which is not BCS accredited.

10.1.2 For the award of honours BSc (Hons) Software Engineering/MSci (Hons) Software Engineering (with Industrial Experience), the final year project must be passed without condonation. Where a candidate fails the final year project, the degree of BSc/MSci Software Systems will be awarded where the candidate fulfils the requirements of the award, which is not BCS accredited. *Note that the new scheme MSci (Hons) Software Engineering (with Industrial Experience) has received initial accreditation, with the application to confirm it due in June 2016.*

10.2 <u>The Institution of Engineering and Technology (IET)*</u>

10.2.1 For the IET accredited degrees: BSc (Hons) Computer Science, BSc (Hons) Computer Science (Study Abroad), and BSc (Hons) Computer Science Innovation, the final year project must be passed without condonation and no more than 20 credits may be condoned in any year of study. Candidates who fail to meet these criteria will be awarded the degree of BSc in Computer Systems where they fulfil the requirements of the award, which is not IET accredited.

10.2.2 For the IET accredited degree: BSc (Hons) Software Engineering, the final year project must be passed without condonation and no more than 20 credits may be condoned in any year of study. Candidates who fail to meet these criteria will be awarded the degree of BSc in Software Systems where they fulfil the requirements of the award, which is not IET accredited.

10.2.3 For the IET accredited degree: BEng (Hons) Communications Systems and Digital Electronics, the final year project must be passed without condonation and no more than 20 credits may be condoned in any year of study. Candidates who fail to meet these criteria will be awarded the degree of BSc Communications Systems and Digital Electronics where they fulfil the requirements of the award, which is not IET accredited.

** Students admitted in the academic years 2012-13 and 2013-14 to any one of the following programmes:*

- *BSc (Hons)Computer Science*
- *BSc (Hons)Computer Science (Study Abroad)*
- *BSc (Hons)Computer Science Innovation*
- *BSc (Hons)Software Engineering*
- *BEng (Hons) Communications Systems and Electronics*

who fulfil the requirements of IET accreditation will be awarded a degree with this title and their degree certificate will be endorsed to show the degree is accredited by the IET. Students who do not fulfil the requirements of IET accreditation but who nevertheless fulfil the University requirements for an undergraduate award will be awarded a degree with this degree title and their degree certificate will be endorsed to show the degree is <u>not</u> accredited by the IET.

11. LLB Law degrees

11.1 <u>LLB Law (Study Abroad)</u>

In order to progress from Year 2 to Year 3 on the LLB Law (Study Abroad) programme, students must achieve a pass at the first attempt in all modules in Year 2. Students who do not progress under this rule will be transferred to the LLB Law programme provided they have met the progression requirements for this programme.

11.2 <u>LLB Law (Clinical Learning)</u>

In order to progress from Year 2 to Year 3 on the LLB Law (Clinical Learning) programme, students must pass at the first attempt and achieve a Year 2 aggregation score of 13.5. Students who do not progress under this rule will be transferred to the LLB Law programme provided they have met the progression requirements for this programme.

11.3 <u>LLB Law (Placement Year)</u>

11.3.1a ***For students who entered the programme in 2020/21 or earlier:*** FASS250 is a core non-condonable module that must be passed for progression from Year 2 to the placement year (Year 3). FASS350a and FASS350b are core non-condonable modules that must be passed to achieve the LLB Law (Placement Year) award. Students who do not progress or achieve under any of these rules will be transferred to the Part II of the LLB Law programme provided they have met the progression requirements for this programme.

11.3.1b ***For students who enter the programme from 2021/22 onwards:*** WBL300 is a core non-condonable module that must be passed to achieve the LLB Hons Law (Placement Year) award. Students who do not progress or achieve under any of these rules will be

transferred to the Part II of the LLB Law programme provided they have met the progression requirements for this programme.

12. BSc (Hons) Chemistry, MChem (Hons) Chemistry, MChem (Hons) Chemistry (Study Abroad) (Accredited by the Royal Society of Chemistry)

12.1 Students who do not progress to Year 4 of the MChem (Hons) Chemistry (or variant) will be eligible for the exit award of the BSc (Hons) Chemistry, provided they have met the requirements to successfully complete Year 3.

12.2 For the award of the MChem (Hons) Chemistry (or variant),
CHEM400: MChem Chemistry Research Project cannot be condoned. Students who fail Year 4 after exhausting all resit opportunities will be eligible for the exit award of the BSc (Hons) Chemistry.

13. BA (Hons) Architecture

13.1 The PSRB accrediting bodies for the programme are the Architects Registration Board (ARB) and the Royal Institute of British Architects (RIBA). ARB prescription is planned to be in place in 2020 and RIBA during academic year 2022-23.

13.2 In order to progress from Year 2 to Year 3 on the BA (Hons) Architecture, students must pass all modules and subcomponents of assessment at a minimum pass mark of 9.0. Condonation of modules is not available for this programme.