REVALIDATION REPORT

SEC/2016/3/0226

Report of the meeting of the Lancaster University Revalidation Panel to consider the following programme:

Programme Name:

Date of meeting:

Panel:

Name	Department	Chair
Name	Department	Subject Specialist
Name	Academic Quality Standards & Conduct	Validation Officer

Team:

Name	Position
Name	Position

_____

1.   INTRODUCTION

1.1   Internal Revalidation

The College internal revalidation panel met the team to consider the proposal on .... As part of the procedures for bringing this programme forward for revalidation the College has carried out a Periodic Review of the programme. The internal Panel recommended various changes and set some conditions which had to be met before the proposal could be put forward for revalidation by Lancaster University.

The College Facilitator inspected the revised proposal and endorsed it for revalidation by Lancaster University. Revalidation documents were submitted to AQSC on .... and subsequently mailed to Panel members.

2.   DETAILS OF THE PROPOSAL

Programme Title:	
Type of Award (s):	
Credits:	
Proposed Start Date:	
Mode(s) of Delivery:	
Expected Cohort Size:	
Period of Validation:	5 years

3.   **Rationale for Continuing with the Programme and any changes and general programme development as informed by the Periodic Review**

- ………..
- ………..
- ………

4.   **Issues arising from discussion with students**

- ……………….
- ……………….
- …………………..

5.   **CONDITIONS**

5.1   Outline Condition

        Provide paragraph of context

5.2   Outline Condition

        Provide paragraph of context

6.   **RECOMMENDATIONS**

6.1   Outline Recommendation

        Provide paragraph of context

6.2   Outline Recommendation

        Provide paragraph of context

7.   **TRANSITIONAL ARRANGEMENTS AGREED AT THE MEETING**

        It was agreed that the outgoing programme(s) will be (please delete as appropriate):

        i)   Withdrawn and replaced by the newly revalidated programme(s) - no further students admitted on old course code/title(s) with **continuing students seeing the old programme(s) out**
             or
        ii) Withdrawn and replaced by revalidated programme(s) - no further students admitted on old course code/title **and continuing students transferred** to new

programme. (NB. student permission should be sought and received for the full cohort before this can be implemented)

For option ii) Please include a record of whether a curriculum match has been done, whether any bridging work will be required and what this will involve, and whether student agreement has been sought.

Details of the individual student cohorts and the version of the programme it has been agreed they will follow:

(Table for use with 3 year honours programmes – delete as appropriate)

Students who will commence Year 1 in 2015/16	Old /New validation
Students who will commence Year 2 in 2015/16 (2014/15 entrants)	Old /New validation
Students who will commence Year 3 in 2015/16 (2013/14 entrants)	Old /New validation
Other intakes (including part time, intercalating students)	Old /New validation

(Table for use with FD and top up programmes - delete as appropriate)

Students who will commence Year 1 in 2015/16	Old /New validation
Students who will commence Year 2 in 2015/16 (2014/15) entrants	Old /New validation
Students who will commence the BA top up year in 2015/16 (2013/14 FD entrants)	Old /New validation
Other intakes (including part time, intercalating students	Old /New validation

(Table for use with Ord/Hons programmes - delete as appropriate)

Students who will commence Ord year in 2015/16	Old /New validation
Students who will commence Hons year in 2015/16 (2014/15 Ord students)	Old /New validation
Other intakes (including part time, intercalating students	Old /New validation

8.   **GOOD/INNOVATIVE/COMMENDABLE PRACTICE**

9.   **CONCLUSION**

The Panel recommended that the programme continue to be validated for a further 5 years, as detailed in Section 2 above, subject to the following Conditions and Recommendations:

10.1   Conditions

10.1.1   To complete all Housekeeping/Documentation issues as outlined in Appendix 2.

10.1.2

11.2.   Recommendations

11.2.1

11.2.2

12.   RESUBMISSION ARRANGEMENTS

The Course Team must submit an electronic copy of the revised document and complete and return appendix 1 and 2 of this report detailing how and where the Conditions, Recommendations and Housekeeping have been addressed, to AQSC, no later than **.....................**

If the Panel and AQSC representative are satisfied that the revised proposal meets the Conditions and Recommendations, the programme will be submitted for final approval and recommended to be validated for a further 5 years, according to the University's procedures for programme approval on behalf of Lancaster University Senate. At this stage the Course Team must submit a final electronic copy of the document to AQSC.

The Annual Programme Review for this programme should include an update on progress with regard to any recommendations included in the report.

Date of draft report:
Date report confirmed:

Appendix 1
Programme Name: **Date of Event:**

Course Team Response to Conditions/Recommendations

Detail of Condition/Recommendation	Additional Material and/or Amendment to Documentation	Actioned By	Page Number
Condition 1:			
Condition 2:			
Recommendation 1:			
Recommendation 2:			
Recommendation 3:			

Programme Leader:..   **Date** ....

Appendix 2

Programme Name: **Date of Event:**

Housekeeping and Documentary Issues

Page Number and Section	Detail of Addition/Amendment Required	Comment from Programme Team	Amended

Checked and Approved by Member of Quality team……………………………………………   Date …………………………………