

CAR PARKING POLICY DOCUMENTATION

Vehicle Regulations

2023-24

Effective 1ST October 2023

VEHICLE REGULATIONS 2023-24

Drivers of motor vehicles using University roads, car parking areas or any part of Lancaster University's premises do so at their own risk. No liability is accepted by the University in respect of any loss, theft, accident, damage or injury suffered or inflicted by such persons or their vehicles.

'Motor vehicle' in these regulations refers to any vehicle which under the Vehicle Excise and Registration Act is required to display a registration number when used upon the public highway, other than motorcycles which are exempt. Motorcycles must not obstruct footways, footpaths or marked parking bays.

** Regulations marked in italics are applicable all the time.*

1. Parking permits may be purchased by members of staff, University contractors (separate permit) and tenants, non-student campus residents and by those students who have provided satisfactory evidence of need. Student entitlement will be determined by the Security Operations Manager according to the published policy.
2. *It is an offence for anyone to register a vehicle on behalf of a prohibited person.*
3. *Anyone who brings a motor vehicle onto Lancaster University premises, or allows a motor vehicle to be brought onto Lancaster University premises, is bound by these regulations as a condition of entry to the site.*
4. *Anyone who parks a motor vehicle on (a) an area marked with yellow paint in hatched design denoting a place providing emergency access or (b) double yellow lines, will be liable to receive a Parking Charge Notice with a fee of £75. This regulation operates 24 hours a day - 7 days a week.*
5. Anyone who parks a motor vehicle in a marked parking bay which is located in an area marked "Authorised parking only" (or words to that effect) and who fails to have displayed in the parked vehicle the appropriate authorisation (an appropriate permit issued by the Car Parking Office) will be liable to receive a Parking Charge Notice (PCN) with a fee of £75. This regulation operates between the hours of 8.00 am and 6.00 pm Monday to Friday only.

6. Anyone who parks a motor vehicle in a marked parking bay which is located in an area marked or designated as "Pay and Display parking only", "Visitor Parking only" (or words to that effect) and who fails to have displayed in the parked vehicle a valid pay and display ticket issued by a Lancaster University pay and display machine, a valid scratch card issued by the Car Parking Office or validated their parking session with payment via the pay by phone service, will be liable to receive a Parking Charge Notice with a fee of £75. This regulation operates between the hours of 8.00 am and 6.00 pm Monday to Friday only.
7. Anyone who parks a motor vehicle anywhere on the campus who fails to have either a) clearly displayed in the front windscreen of the parked vehicle the appropriate authorisation (a parking permit issued by the Car Parking Office, a valid pay and display ticket issued by a Lancaster University Pay and Display machine or a valid scratch card issued by the Car Parking Office), or b) validated their parking session with payment via the pay by phone service, will be liable to receive a Parking Charge Notice with a fee of £75. This regulation operates between the hours of 8.00 am and 6.00 pm Monday to Friday only.
8. *Anyone who parks a motor vehicle in any place other than in a marked parking bay (where available), or designated car park, upon a metalled surface, will be liable to receive a Parking Charge Notice with a fee of £75. This regulation operates 24 hours a day - 7 days a week.*
9. *Anyone who is not a valid Blue Badge holder or University Accessible Parking Permit holder, who parks a motor vehicle upon (a) an accessible space designated for use by disabled persons by the painting on the road surface of the disabled logo or (b) the entrance of a ramp provided for the access of persons with disabilities, will be liable to receive a Parking Charge Notice with a fee of £75. This regulation operates 24 hours a day - 7 days a week.*
10. *Any vehicle left upon the campus and parked in such a position whereby danger was likely to be caused to any other road user, or where because of the position in which it was parked damage was likely to be caused to University property or grasslands, may be towed away to the nearest safe position and the owner charged a reasonable amount. This regulation operates 24 hours a day - 7 days a week.*
11. Payment of all Parking Charge Notices (PCNs) is to be made to First Parking, as detailed in the PCN documentation. The University will not accept individual payments for parking notice fees.
12. *Any long wheelbase vehicle that is parked in a standard-length car parking bay and overhanging onto the road carriageway or adjacent footway or soft landscaping will be liable to receive a Parking Charge Notice with a fee of £75.*

13. Any vehicle parked in an electric vehicle charging bay that is not a plug-in electric vehicle and/or is not displaying a valid University permit, pay and display ticket or scratch card will be liable to receive a Parking Charge Notice with a fee of £75.
14. Any vehicle found parked or waiting on the yellow zig-zag lines outside the University Pre-School Centre between the hours of 08:00 and 18:00 Monday to Friday will be liable to receive a Parking Charge Notice with a fee of £75.