

## **Meeting Notes**

### **Ecclesbourne Collaborative Group**

**23 January 2012**

#### **Town Hall Matlock**

##### **Present:**

Mark Garth	Severn Trent Water
Paul Tame	National Farmers Union
Jane Clement	Independent Farming Advisor
Tim Braund	Derbyshire Dales District Council
Chris Wood	Derbyshire Wildlife trust
Matthew Croney	Derbyshire Wildlife Trust
Ashley Dun	Derbyshire County Council
Mark Haslam	Environment Agency
Mark Cunningham	Environment Agency
Paul Reeves	Environment Agency
Bethan Eggboro	Environment Agency
Mike Jenkins	Environment Agency
Tim Pickering	Environment Agency
Richard Hardy	Environment Agency
Georgina Preston	Environment Agency
Alison Baker	Environment Agency

##### **Apologies:**

Mark Craig	Severn Trent Water
Steve Mead	Derbyshire County Council
Mark Taylor	Natural England
Ben Garstang	Chatsworth Settlement Trustees

##### **Document Sign Off**

- Three documents were presented for the group to signoff, the implication being that these would then stand as a record of the group's activities and be circulated to a wider audience. They were, the report for the Workshop held on September 28<sup>th</sup>, minutes from the Collaborative Group meeting on November 2<sup>nd</sup> and the current list of contacts.
- Minor changes to the Workshop Report were requested by Paul Tame and Tim Pickering asked for contact phone numbers to be added where possible to the contact list.

- The group signed off the three documents on the understanding that these changes would be made.

### **Progress with Individual Work Streams**

- Tim Pickering and Mike Jenkins provided an update on progress with the farm liaison group which had met on December 6<sup>th</sup>.
  - A gant chart of actions was distributed detailing activities for information and evidence gathering, the production of publicity materials, and ideas for engagement.
  - Mike Jenkins to develop text for a farmer information leaflet by the end of Jan.
- Matthew Croney and Chris Wood provided an update on the Community Engagement and Wildlife Group which had met on January 19<sup>th</sup>.
  - Matthew Croney gave a presentation on community Engagement and offered to develop an identity for the pilot and draft key messages for engagement.
  - Chris Wood detailed progress with the Ecclesbourne Restoration project in which, funded by the Environment Agency, the Trust is gathering data on the catchment to support delivery of the Pilot.
- Mark Garth provided an update on the Phosphate reduction group which had also met on January 19<sup>th</sup>.
  - Phosphate reduction had been split into a number of “campaigns” to which a lead person had been assigned.
  - These campaigns included Regulation, Farming, Publicity, Upstream Thinking, and Severn Trent.
- It was clear from the discussions that there was potential overlap between the groups and Tim Pickering asked how they could ensure that no duplication occurred? Group Leads, Mike Jenkins, Matthew Croney and Mark Garth, agreed to input to a joint Terms of Reference / Gant Chart to ensure this. Tim Pickering to co-ordinate.

### **Catchment Plan Development**

- The group split into three to undertake a brainstorming session on the structure, content, format, and purpose of the Catchment Management Plan for the Ecclesbourne.

- Each group was provided with:
  - The DEFRA Statement of Position following the ending of the Judicial Review of River Basin Management Plans.
  - DEFRA legal advice on the status and assessment of “Catchment Plans.”
  - A selection of existing catchment plans as examples.
  - A brief which asked each group to consider a description and vision for the catchment, priority actions and their effectiveness, value for money and wider benefits.
- The session lasted for an hour after which the groups were asked to report on their discussions. The results are to be collated into a single document that will form the basis for the draft Catchment Management Plan for the Ecclesbourne.

## **Publicity**

- Tim Pickering raised concern that it was becoming increasingly important to address the need to publicise the project and engage fully with the local community.
- The key role for the Wildlife Trust was noted, recognising progress already made with the community engagement work stream.
- Tim Pickering pointed out that there were various existing materials that it would be good to share and undertook to set up a file sharing system for the group.
- Mike Jenkins offered to develop a vision for the catchment, circulated by Feb 3<sup>rd</sup> for the group to comment on.
- Matthew Croney from the Trust offered to produce an initial flyer and to begin development of an identify and branding.
- Bethan Eggboro offered to support the Trust in producing a media plan and also undertook to work up the existing EA web page for the Pilot.
- Mike, Matthew and Bethan to meet separately to discuss progress.

## **Collaborative group**

- It was generally agreed that the group was functioning effectively in its current format.
- The individual work stream groups should continue individually to provide the driving force behind progress with the pilot with the collaborative group acting as an opportunity for all to come together to measure progress and address joint issues.
- The group agreed to meet once every two months with the next meeting on 22 March.

## **AOB**

- Tim Braund fed back on discussions with Wirksworth Town Council. They are interested in the project and in linking it with the Wirksworth Festival but have no resource themselves to put forward. Tim Braund to report back to them on this meeting of the Collaborative Group.
- Tim Pickering informed the group that he had put forward the Ecclesbourne to lead the other pilots in a climate change proofing exercise which would involve awareness raising of climate change issues, a look at what that will mean for water, and other environments, and consideration of how these issues can be addressed when developing catchment plans.
- The group considered what other common issues might arise out of the pilots. Tim Pickering to see if there is opportunity to identify issues and best practice at a national level.

## **Actions**

- Tim Pickering:
  - Update workshop report and contact details and circulate signed off documents.
  - Draft terms of reference / gant chart for work stream groups and circulate for comment from Mike Jenkins, Matthew Croney, and Mark Garth.
  - Produce initial draft Catchment Management Plan for workshop outputs and circulate for comment.
  - Identify file sharing system for the collaborative group.

- Explore sharing of common issues and best practice with other pilots.
- Mike Jenkins:
  - Develop text for Farmer information leaflet by the end of Jan
  - Develop vision for pilot and circulate for comment by the 3<sup>rd</sup> of Feb
- Matthew Croney:
  - Develop a flyer, identity, branding and key messages for the pilot.
  - Set up a meeting with Mike and Bethan to develop thinking.
- Bethan Eggboro
  - Support Matthew in developing a media plan for the pilot.
  - Develop the Environment Agency web page for the pilot.
- Tim Braund
  - Report back to Wirksworth Town council on the meeting.

All actions to be completed by the next Collaborative Group Meeting on March 22<sup>nd</sup> unless otherwise specified.

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