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|  | **Collection of information** | **Publicity** | **Engagement** | **Activities of Project Groups** | **Activities of Task Groups** | **Activities of Working Groups** | **Relevent external activities** | **Writing up** | **Proofing / comments** | **Outputs**(Defra milestones in red) |
| **Jan** | Basic catchment characterisation |  | Core stakeholdersCore stakeholders |  |  |  | All year:Creek watchNational River Fly surveys (Salmon and Trout association) | *Catchment characterisation* |  | *Catchment characterisation* |
| **Feb** |  |  | Core stakeholdersCore stakeholders |  |  |  |  |  |  |  |
| **March** | Summary of interests and activities of each organisation |  | 1st Meeting | 1st Meeting* Got to know each other
* ‘Collaboration’
* Issues and activities
* Started Aims
 |  |  |  |  |  | Form stakeholder group |
| **April** |  |  |  | 2nd Meeting2nd Meeting* Decided Aim
* Defined role of group
* First draft of desired outcomes for Wissey
 | Aim |  |  | *Glossary**Aims* discussion doc |  |  |
| **May** | Detailed catchment information:* Flow/abstraction
* Growth in demand
* Water quality
* Habitats
 |  | 3rd Meeting | 3rd Meeting* Presentation of catchment information
* Discussion on project plan and wider engagement
 | Flow/abstractionFuture GrowthWater qualityHabitatsProject planEngagement plan |  |  | *Engagement* discussion doc*Catchment info needed* for the Wissey |  |  |
| **June** |  |  | Proposed wider engagement deferred | 4th Meeting4th Meeting* Refine desired Outcomes in light of detailed catchment information
* Governance (i.e decision-making in the group)
* Prioritise outcomes
 |  |  |  | Tidy up catchment presentations |  | *Catchment Appraisal* (end June) |

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| **July** |  |  |  | 5th Meeting5th Meeting* Refine structure and composition of working groups
* Debate draft engagement plan
 | Draw up new engagement proposals to start the discussion at project meeting |  |  | *Technical summary of catchment info**Draft Engagement Plan* |  |  |
| **Aug** |  |  |  | 6th Meeting6th Meeting* Possibly convert to conference call with coordinators of working groups?
 |  | Groups start to form? |  | *Draft Catch. Plan* ***V1***after July meeting*User – friendly catchment information?* | *Draft Catch. Plan V1* |  |
| **Sep** | Council, NE, Highways etc viewpoint and strategies |  | Run specialist surface water management meeting 7th Meeting | 7th Meeting* Additional conference call with coordinators of working groups?
 |  | Working groups meet? |  |  | *User – friendly catchment information?* | *User – friendly catchment information?**Draft Catchment Plan* |
| **Oct** |  |  |  | 8th Meeting8th Meeting* Working groups report to project group?
* Discuss surface water meeting and Catch plan V2
 |  | Working work up measures? |  | *Draft Catch. Plan* ***V2***after surface water meeting and interim working group feedback | *Draft Catchment Plan V2* |  |
| **Nov** | Local knowledge, activities and priorities? |  | Early to mid Nov wider drop-in / workshop on local priorities? | 9th Meeting9th Meeting* Feedback from drop-in
* Discuss Catch. Plan V3
* The future
 |  |  |  | *Draft Catch. Plan* ***V3*** after working group feedback | *Draft Catchment Plan V3* |  |
| **Dec** |  |  |  |  |  |  |  | *Draft Catch. Plan* ***V4***after drop-in and final project group meeting feedback | *Draft Catchment Plan V4* | *Catchment Plan* |