**Ethics Review Procedure- Research Students**

1. Go to the FASS-LUMS REC website and complete the application form (link).
2. Submit the completed application form and supporting materials to the FASS-LUMS REC (link.)
3. All Applications are screened by the FASS-LUMS REC Chair/Deputy Chair and Secretary.
   - If your project involves secondary data/documents only it will be reviewed by the Chair/Deputy Chair.
   - If your project is found to have potential ethical risks but this is considered to be low, your application will be reviewed by at least two members of the FASS-LUMS REC.
4. Review outcomes will be sent to applicants. Amendments to your application and your supporting materials may be required.
   - Amendments made in response to feedback from Chair/Deputy Chair reviews.
5. Outcome of the application to be sent to applicant (approved/further revision required).
   - Dates of committee meetings can be found here (link).
   - If your project is found to have significant ethical risks then it will be reviewed by the full FASS-LUMS REC at its next meeting.
     - You may be asked to attend the meeting.