Ethics Review Procedure

Has your study been reviewed/ is being reviewed externally?

Yes

Submit external REC documentation once approved.

Chair/ Deputy Chair perform light- touch review.

No

Complete the FST REC application form.

Submit the completed application form and supporting materials to the FST REC.

All Applications are screened by the FST REC Chair/ Deputy Chair and Research Ethics Officer.

If your project involves secondary data/ documents only it will be reviewed by the Chair/Deputy Chair.

If your project is found to have potential ethical risks but this is considered to be low, your application will be reviewed by at least one member of the FST REC and the Chair/Deputy Chair.

If your project is found to have significant ethical risks then it will be reviewed by the full FST REC at its next meeting.

You may be asked to attend the meeting.

Review outcomes will be sent to applicants. Amendments to your application and your supporting materials may be required.

Amendments made in response to feedback from Chair/ Deputy Chair reviews.

Outcome of the application to be sent to applicant (approved/ further revision required).