# EXAMINER’S VIVA VOCE REPORT

## Degree of Doctor of Philosophy (PhD)

Name of Student: Click or tap here to enter text.

Date of examination: Click or tap to enter a date.

Name of External Examiner: Click or tap here to enter text.

Name of Internal Examiner: Click or tap here to enter text.

Individual Report  Joint Report

Examiners to:

1. Select a recommendation from one of the following options, ticking the relevant box;
2. Complete the “Report on the Viva Voce” section of the form.

**For note: a second oral examination is normally expected in the event of a resubmission. It is not permitted for any other examination outcome.**

**That the degree of PhD be awarded immediately.**

**Before thesis deposit, are minor typographical corrections required?**

**No, pass with no corrections.**

**Yes, pass with very minor typographical corrections.** A pass with very minor typographical or presentational corrections only. There is no requirement for these to be approved by the internal or the external examiner as they do not involve changes to the substantive arguments.

**That the degree of PhD be awarded subject to *minor amendments* being made within three months**. ‘Minor amendments’ refers to e.g. a number of significant stylistic errors such as needing to clarify or rephrase points, or add/edit blocks of text. There will be no requirement to conduct further research or to undertake substantial further work. The amendments must be approved by the internal examiner. It should normally take a candidate fewer than 3 months to make this level of amendments, depending on personal circumstances.

**That the degree of PhD be awarded subject to *major amendments* being made within six months**: There is a requirement for significant further work. Changes may include, but are not limited to: the addition of substantial new material; rewriting and editing sections of the thesis; re-analysis of existing data. A second oral examination is not permitted. The amendments must be approved by *either* the internal examiner *or* the internal and the external examiner, as agreed by the examiners. It should normally take a candidate between 3 and 6 months to make this level of amendments, depending on personal circumstances.

**Amendments to be approved by:  Internal examiner only  All examiners**

**That the degree of PhD should not be awarded but the candidate should be permitted to revise and resubmit the thesis within twelve months for the degree of PhD**: The requirements for the degree of PhD have not been met but there is confidence that, with appropriate changes, the outcome is achievable. Changes may include, but are not limited to: extensive rewriting and editing sections of, or the whole of, the thesis; carrying out further research and/or experimental work. The revisions must be approved by both the internal and the external examiner. A second oral examination will be expected in the event of a resubmission. It should normally take a candidate between 6 and 12 months to make this level of amendments, depending on personal circumstances.

**That the degree of MPhil be awarded immediately**: The requirements for the degree of PhD have *not* been met but the requirements for the MPhil have been met, with no or *very* minor corrections, i.e. typographical or presentational corrections only. The candidate is to make very minor corrections, if required, prior to submission of the final version of the thesis and there is no requirement for these to be approved by the internal or the external examiner. It should normally take a candidate less than 1 month to make this level of corrections, depending on personal circumstances.

**That the degree of MPhil be awarded subject to minor amendments being made within three months:** The requirements for the degree of PhD have not been met but the requirements for the MPhil have been met with minor amendments, e.g. a number of significant stylistic errors such as needing to clarify or rephrase points, or add/edit blocks of text. There will be no requirement to conduct further research or to undertake substantial further work. The amendments must be approved by the internal examiner. It should normally take a candidate fewer than 3 months to make this level of amendments, depending on personal circumstances.

**That the candidate be permitted to revise and resubmit the thesis within twelve months for the degree of MPhil:** The requirements for the degree of PhD have *not* been met but the candidate is permitted to submit a revised thesis for the lower award. Changes may include, but are not limited to: extensive editorial corrections and revisions; rewriting a part, parts, or the whole of the thesis; carrying out further research or experimental work. The revisions must be approved by both the internal and the external examiner. A second viva will be expected in the event of a resubmission. It should normally take a candidate between 6 and 12 months to make this level of revisions, depending on personal circumstances.

Signature of External Examiner(s): Date: Click or tap to enter a date.

Signature of Internal Examiner(s): Date: Click or tap to enter a date.

Please return the completed form within one week following the viva examination to: Student and Programme Administration, University House, Lancaster University, Bailrigg, LA1 4YW

*Digital copies can be sent to* [**recordsenquiries@lancaster.ac.uk**](mailto:recordsenquiries@lancaster.ac.uk)

***Please provide your written report overleaf***

## Report on the *Viva Voce* Examination

**Please ensure that you have selected the outcome of the examination on the preceding pages.**

Within this report please include the following:

1. A summary of further work to be undertaken by the student, including detailed guidance on required changes.
2. Timeframe for completion of any additional work. Examiners might provisionally discuss this with the candidate, taking into account their personal / professional circumstances.

### Overall comment

### Summary of work to be completed

### Timeframe for completion of any additional work

### Please provide any further comment or advice relating to your observations of the overall PGR provision. This is not intended to include any matters relating to the individual candidate, but instead any general comments which relate to the academic standards and quality of delivery.