### Introduction

The introduction should immediately engage the reader and give an outline of the rest of your personal statement. It is important that you show the admissions officer why you are interested in your chosen subject and why. What makes you so excited and passionate about this subject? You could also outline where you believe that this degree will take you in the future.

### Which skills do you think are needed for a degree in your subject and why?

Further research into your subject of choice should outline the skills needed to succeed in that degree. What experience do you have that demonstrates to an admissions officer that you have the skills needed? You want to show the admissions officer that you have the right background and abilities that would make you the ideal student. You can take examples from your academic studies, part time jobs, work experience etc.

### What extra-curricular activities are you involved in?

Don't simply just list all the activities you participate in. Instead link them to the skills listed above to demonstrate how you are proficient in those areas. This section allows you to show the admissions officer why you are unique and talk about additional activities you do outside of school, college or work. You can take examples from any hobbies, societies, sports, instruments, special achievements etc.

### Conclusion

The conclusion should be a summary of everything you have written so far and concisely reinforce why you want to study that subject. You shouldn't bring new material up in the conclusion.