**Placement Presentation and Report (PPR)**

**Examiner’s Electronic Record, Report and Scoring Form**

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| **Trainee PPR number:** | Click here to enter text. |
| **Name of examiner:** | Click here to enter text. |
| **Name of co-examiner:** | Click here to enter text. |
| **Date of Presentation:** | Click here to enter text. |
| **Final joint feedback copy?** | Choose an item. |

**(NB – please decide which examiner is responsible for managing the completion of the form for the final version of the feedback & allocated grades)**

**Guidance for the completion of this e-form:**

EVIDENCE GATHERING: Please complete the relevant boxes for the stage of the process you are at i.e. evidence from presentation process in the presentation evidence box, evidence from the main report in the main report box. Please refer to the PPR competency indicators document for examples of positive and negative indicators of evidence for each competency.

ALLOCATION OF GRADES: The evidence collected by both examiners is discussed and weighed up at the joint examiner meeting. Once a grade has been jointly decided please click on the grade given under GRADE ALLOCATED. This will bring up a menu of grades. Please click on the grade you wish to allocate (do this consistently on both forms). This will automatically fill the grade allocated box. If you wish to change this allocation please follow the same process. At the end of the sections there is a CALCULATE FINAL SCORE button. When you have agreed all of the grades, please click this button to calculate the final score.

FEEDBACK: The feedback section needs to be completed jointly as part of the discussion with your co-examiner. However If you would like to make notes in the feedback boxes in advance of discussions with your co-examiner, please feel free to do so. The text in the feedback boxes can be copied and pasted in and out of the forms. The feedback sections are the only part of the document which will be shared with the trainee. (Please IGNORE the feedback button; this is for office use only).

**Grades:**

|  |  |
| --- | --- |
| **UNACCEPTABLE (U)** | The piece of work shows an extremely poor ability in presentation skills that requires urgent attention |
| ***NB: IF YOU GIVE THIS GRADE THEN THE TRAINEE WILL NEED TO UNDERGO THE PRESENTATION PROCESS AGAIN AT A LATER DATE BEFORE PROCEEDING TO WRITE THEIR MAIN REPORT. PLEASE INFORM AN ADMINISTRATOR/CHAIR OF EXAM BOARD IMMEDIATELY.*** | |
| **WEAK (W)** | The evidence collected suggests that presentation skills are below the expected standard at this stage in training. |
| **APPROPRIATE for stage of training (P)** | The evidence collected suggests that the competency is of an acceptable standard for the stage in training, but does not excel in any way. |
| **ADVANCED for stage of training (V)** | There is evidence that good skills in the competency exist, which are above what is expected for a piece of work submitted at this stage of training. |
| **EXCEPTIONAL (E)** | Strong evidence has been collected that the trainee has developed this competence to a degree well beyond what would be expected at this stage of training. Use this grade only for outstanding or highly exceptional work. |

**1) Presentation skills – AGREE GRADE AT PRESENTATION STAGE**

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| **Evidence** |
| Presentation only  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**2) Written communication – COLLECT INFO AT MAIN REPORT STAGE**

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| **Evidence** |
| Main Report (including Initial Report) only  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**3) Knowledge & skills**

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| **Evidence** |
| Presentation  Click here to enter text. |
| Main Report  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**4) Analysis & critical thinking**

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| **Evidence** |
| Presentation  Click here to enter text. |
| Main report  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**5) Reflection & integration**

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| **Evidence** |
| Presentation  Click here to enter text. |
| Main report  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**6) Professional behaviour**

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| **Evidence** |
| Presentation  Click here to enter text. |
| Main report  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**7) Resilience**

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| **Evidence** |
| Presentation  Click here to enter text. |
| Main report  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |

**8) Standard-setting – PLEASE INCLUDE LIST OF TYPOS/CORRECTIONS**

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| **Evidence** |
| Presentation  Click here to enter text. |
| Main report  Click here to enter text. |
| **Feedback for trainee** |
| We thought you demonstrated the following aspects well…  Click here to enter text. |
| You could have improved your grade by…  Click here to enter text. |
| **Grade allocated** |
|  |



**Final PPR Score:** **79**

**Now, please check that your final score represents your view on the level of the piece of work, as per the criteria below. Based on the scoring system used above, the maximum score attained is 79. We encourage examiners to use the full range of marks for outstanding pieces of work and award a mark higher than 79 if appropriate.**

**70+ (distinction): A piece of work in the 70+ range is one of exceptional quality, requiring a high level of ability and an extremely thorough and conscientious approach.**

**60-69 (Good pass): A piece of work of an overall good to very good standard**

**50-59 (Pass): A piece of work of an overall moderate to good standard. It will be descriptively strong. It is distinguished from the 60-69 piece by the level of analysis displayed and by the coherence with which the material is organised. There may be some errors or omissions of details.**

**40- 49 (Fail): A piece of work in this category shows signs of engagement with the exercise, but shows inadequacies at the doctoral or professional clinical level.**

**Marks below 40 (Fail): Marks in the 30 - 39 range indicate that the piece of work is inadequate.**

**Marks below 30 (Poor Fail): These scores are reserved for pieces of work that show extremely poor skills in multiple competencies.**

**If for any reason the grade description does not represent your view, return to your marking and discuss the evidence you have collected and your grading with your co-marker further. As examiners you can step outside of the prescribed weighted marking system if you wish to award a mark which you feel more accurately represents the work. Please alert the PPR Coordinator if you have chosen to do this.**

**Trainee Feedback Sheet**

