

COLLEGE MANAGEMENT COMMITTEE

Name: Bowland College Management Committee

The Bowland College Management Committee (hereinafter called the "CMC") is delegated by Syndicate, a sub-committee of the Senate, and the governing body of the College as defined under Statute 14.

Date: 8 November 2016

Membership:

College Principal (Chair)
College Administrator/College Manager (Secretary)
Accommodation Manager
College Dean
Senior Advisor
Deputy Senior Advisor
Director of Engagement
JCR President
JCR Vice President

In attendance:

Venue Manager
College Wellbeing Officer

Where a college officer is unable to attend a meeting a delegated representative may attend.

The quorum for meetings of the College Management Committee will be four members, one of whom should normally be a member of the JCR.

The CMC may, by agreement with the Chair, invite non-members to attend meetings.

Terms of reference

To be responsible for the operational management of the College as delegated by the Syndicate, the CMC will:

- hold a weekly meeting during term time;
- consider, develop and provide opportunities that deliver on the aims and objectives as outlined in Section 1.2 of the College Constitution;
- restrict agenda items relating to individual students or staffing issues to senior members of the CMC;
- publish CMC minutes on the College website, excluding reserved; restricted and confidential materials;
- hold a full set of CMC minutes for review by authorised members of the Syndicate;
- report to the Syndicate the activities of the College at the meetings of the Syndicate.