

SEC/2011/2/0742

LANCASTER UNIVERSITY

**Criteria for the award of
Emeritus Professor status**

The University Senate has the power to propose the award of an Emeritus title on individuals to the University Council for approval.

Eligible staff and the criteria for the Emeritus award:

open to professors who retire from the University in good standing after at least five years' service to the University for their contribution to the University and/or their discipline. In recognition of exceptional contribution to the University, the title may be conferred on other senior staff.

The title as used is purely honorific – it confers no special rights or responsibilities on the individual, and it does not commit the University to provide the individual with any access to facilities, etc. It does, however, recognise an important and enduring relationship between the University and the individual concerned.

The Process

Human Resources will provide the Governance Services team with a monthly listing of all forthcoming professorial retirements, of those professors who have served in that capacity for 5 or more years. The Governance Services team will liaise with the appropriate Faculty Dean to ascertain the good standing of the professor. If the Faculty Dean agrees to the conferment of Emeritus Professor status the Governance Services team will ensure the appropriate approval process is followed. Letters of invitation will then be sent to the professors.