# Job Title:

# Gloucestershire Farming and Integrated Environmental Local Delivery (FIELD) Coordinator

**Work Location:**

Gloucestershire County Council, Shire Hall, Gloucester

**Hours:**

Part Time, 15 hours per week

**Contract period**

Commencing 16th July 2012 for 1 Year

**Overall Objectives of the Post:**

To coordinate the activity of a wide range of all partner organisations who have a direct interest in the natural environment to work in partnership to support local communities to deliver cross cutting integrated environmental sustainability and to assist where relevant the Gloucestershire County Council in its services and duties.

**Main Duties and Responsibilities:**

1. To act as an Integrated Local Delivery Coordinator for Gloucestershire: This will include keeping up-to-date with partner activity and policy; sharing information through email; website; events and training courses.

2. To assist in the development of an interactive mapping service to over layer all the partners strategic objectives and constituted aims and make this information available to all.

3. To create a contact database of local, county and regional contacts for each organisation including Local Authorities, NGOs, Government Agencies, farmer and landowners interest groups.

4. To help create individual scoped parish maps and populate a ILD ‘flower’ diagram with locally relevant contacts into a database that generates and email circle to assist parishes with communication with partners.

5. To assist FWAG SW, CCRI and NE in the development of an accreditation for Farming and Integrated Local Delivery Advisers (FIELD) to work in support of the Rural Community Council.

6. To co-ordinate and promote partnership working and to make links with the LNP and LEP.

7. To assist in the coordination of partnership funding bids

8. To assist FWAG SW with carrying out its services to farmers, landowners and communities.

# Other Duties and Responsibilities:

To undertake Health and Safety duties commensurate with the post and work location.

# Qualification/Experience

1. The Gloucestershire FIELD Coordinator must have previous experience working in partnership coordination and suitable environmental expertise.

2. Experience of working with Local Authorities; NGOs and Government departments and agencies; farmers and landowners and communities.

3. A good knowledge of biodiversity and environmental action planning is necessary and experience of implementing action plans would be a particular advantage.

4. The Gloucestershire FIELD Coordinator must have good communication skills, both oral and written and the ability to apply them in formal and informal settings. It is desirable that the FIELD Coordinator maintains a sensitive and tactful approach in all situations. The FIELD Coordinator must have the ability to think creatively and provide solutions to problems.

## Supervisory Responsibility:

Volunteers

## Supervision Received:

Overall responsible to FWAG SW. Day to day supervision will be provided by the Principal Ecologist at Gloucestershire County Council.

**Special Conditions:**

1. The FIELD Coordinator must have a full clean driving license and preferably access to a vehicle if required.

2. The FIELD Coordinator must be prepared to work occasional evenings and weekends.

3. The FIELD Coordinator is able to work flexible hours as agreed by FWAG SW and Gloucestershire County Council.

**Date:**

July 2012