

Irwell Catchment Pilot Steering Group Meeting No2 Minutes and Actions		DISTRIBUTION: Irwell Pilot Steering Group G. Whitaker EA	
DATE: Wednesday 29 th February 2012	VENUE: Red Rose Offices, Salford		
PRESENT: Will Horsfall (WH) Katherine Causer (KC) Tony Hothersall (TH) Mike Duddy (MD) Alix Moore (AM)		Apologies: Sarah Atkinson United Utilities David Taylor GMWDA Richard McIlwain KBT Mick Weston LWT	
AGMA Environment Agency Red Rose Forest Salford Friendly Anglers United Utilities, sub for Sarah Atkinson			
DECISION / ACTION LIST		Who	When
1	<p>Actions from last meeting Following a discussion about the involvement of the Chamber of Commerce in the Pilot it was decided that they would probably have better links with the GM Local Nature Partnership and so at this point it might be better to engage with them when we have a specific requirement to do so.</p> <p>Outstanding actions carried over a) Define the role of the Chair b) Location of GMWDA sites c) Location of Local Authority brownfield sites d) Compile learning from other Upland initiatives e) What does success look like? All to consider what the Group should seek to achieve and what our Vision should be. f) What should the Group be called? MD suggested Action Irwell g) Make contact with Natural England</p>	All DT WH MW All All KC	Before next meeting (BNM)
2	<p>Matters arising <u>The Catchment Restoration Fund</u>. One full bid and 2 expressions of interest are being submitted in the Pilot area, independently of the steering group although their contribution to the Pilots aims have been sited. The role of the Pilot Steering Group in relation to the CRF was questioned. Whilst the ideal situation would be that the Irwell Pilot Catchment Plan would drive projects in the Pilot area the timing of the CRF is not in-sync with the timescales of the Pilot. The question was asked as to what the future role of the Pilots would be in influencing the allocation of CRF and whether bids would be rejected if there was already CRF projects being delivered in a particular location.</p> <p>Action 1 Issues to be raised with the EA National Pilot Team</p>	KC	BNM
3	<p>Evidence & activity mapping KC presented a piece of work that the Agency has been doing. This involves mapping a range of data to show where there are problems/issues/activities. This can then be used to determine where we prioritise action. The group saw the benefit of this as a way of analysing complex information to help us prioritise our Outcomes and it was recognised that more activity information needs to be added e.g. the City centre GI plan and gully pots project.</p> <p>Action 2 activity/information list to be updated and circulated to Group Action 3 additional information to be added and returned to KC</p>	KC All	ASAP ASAP
4	<p>Prioritising the outcomes A discussion took place on how we go about prioritising the Outcomes. It was questioned whether we focus on themed outcomes or geographical locations or a combination of both. It was agreed that we need to review the mapped evidence to help us prioritise and that an Evidence Task and Finish group should be established.</p> <p>Action 4 Organise a sub-group to meet to determine the specification and scope of the Evidence T&F group and review our current evidence base.</p>	KC	ASAP
5	<p>Catchment Plan KC did a brief presentation on the Catchment plan (see below). Defra require each Pilot to develop a Catchment Plan. They have not been prescriptive as to how it should be developed and what it should look like; it has been left up to each</p>		

Irwell Catchment Pilot

	<p>Pilot to do what is fit for their purpose. However there are certain elements that might be expected to be included (see below). Action 5 - Put together an outline structure for the plan (to include timescales)</p> <p>The question was asked as to who owns the Catchment Plan. KC thought the Plan belonged to the Group and showed a diagram of how it should fit in relation to the WFD RBMP (see below). TH had been to a meeting of the Douglas Pilot (being hosted by Groundwork) and the feeling there was that the Plan would be the EA's. As the Pilots are based on collaborative working principles, the plan should be delivering benefits to all those participating. The issue of resources was brought up. It is recognised that times are difficult for all sectors and capacity to deliver over and above core duties is limited. TH mentioned 'the compact' – government guidance on the rules of engagement with civil society organisations (CSO'S). KC said she had not heard of this, but would bring it up with the National Pilot Team. Action 6 – Send information to Steering Group on 'the compact' Action 7 – Refer to the National Pilot Team</p>	<p>KC & MS</p> <p>TH KC</p>	<p>BNM</p> <p>ASAP BNM</p>
6	<p>Developing a work plan KC showed the group a planning exercise that she had done at a recent training session for the Pilots. This was about producing a work process plan – a road map to help us understand what we need to do between meetings in order to achieve our aims. It was recognised that a work plan was needed and could be used to review our progress at the steering group meetings. The outputs from Evidence T & F group would provide the first step in helping us to map out what we need to do. A sub-group could then be set up to look at producing a process plan.</p>		
7	<p>What kind of group are we? As there was a low turnout at the meeting this subject was deferred.</p>		
8	<p>Broader engagement It was felt that there should be a consultation event when we have drafted the Catchment Plan although ongoing engagement was seen as essential as we start to develop ideas around delivering the Outcomes.</p>		
	<p>AOB KC brought to the attention of the Group a project that is being developed by the EA in conjunction with Groundwork & the Wildlife Trusts. It is about taking young NEETS (not in employment, education or training) and providing them with the relevant training to enable them to deliver environmental improvements and then go on to find full time employment. This fits really well with Outcome 7. It is proposed to have a number of trial areas across the North of England including Greater Manchester. The Group were keen to support this initiative. Action 8 – Send out information on NEETS project MD has been talking to Peel about fish passes on the locks of the Manchester Ship Canal. He mentioned the Pilot and they are keen to be involved. We just need to ensure that the regulating organisations on the Group are OK with this. Action 9 – EA & LA to refer to their senior managers</p> <p>MD also mentioned another venue for the meeting, the Smedley Hotel next to the Irwell and suggested we invite Dr Paul Gaskell from the Wild Trout Trust to come and talk to us about diffuse pollution. There might be a small cost involved for room hire and travel expenses. This was considered to be a good idea. Action 10 – Pursue other venue and speaker</p> <p>Date of next meeting 27th March 10am -1pm Red Rose Forest Offices</p> <p>Thanks to Red Rose Forest fro venue tea and bickies.</p>	<p>KC</p> <p>KC & WH</p> <p>MD</p>	<p>BNM</p> <p>BNM</p> <p>BNM</p>

Catchment plans

- No set format
- It's our plan so we develop fit for our purpose
- Who is the audience?
- What should the format be?
- How big?

Catchment plans

- What should they contain?
 - Shared vision
 - Key problems
 - Actions required
 - Commitment secured
 - Key services and their relative value
 - Outline costs and relative effectiveness of actions
 - Ways of working – shared values, holistic approach, partnership working, transparency.

Catchment plans

