The County College JCR
Executive Informal Minutes

22nd January 2020
15:00pm
Bowland North SR 4

Chair
Callum Slater (Democracy & Finance)

Attendees
Lewis Pugh (VP Academic & Welfare); Catrin Harrison (VP Socials & Events); George Woodbridge (Men’s Welfare); Elisha Moreton (Education & Opportunities); Saff Farooq (Socials & Events); Henry Blackburn (Socials & Events); Emma Charlotte Wood (Media & Communications); Josh Wynn (Media & Communications); Elizabeth Skelton (Women’s Sports)

Apologies received
India Ellis (President); Lydia Moodycliffe (Women’s Welfare); Sonja Dembo (International Students)

Absentees
Matt Eamens (Men’s Sports)

Agenda item
Welcome, introduction and apologies
Presenter
CS

Discussions
CS welcomed members to the first Executive Committee, particularly new members EM, HB and JW, and requested that apologies and items for the agenda are to be sent 24 hours in advance of each meeting. CS gained consent for the meeting to be audio-recorded to allow minutes to be checked retrospectively.

Agenda item
Previous minutes and actions taken
Presenter
CS

Discussions
Members approved the previous minutes (EXEC20-M1) as a true and accurate record of the meeting. CS was to count and declare the results of the co-option and invite new members to the Executive, both of which were achieved.

Agenda item
Financial procedures
Presenter
CS

Discussions
Following some confusion during Refreshers, CS clarified the financial procedures for purchasing. If any purchases are to be made they must be raised with CS in advance and two suitable signatories to be obtained. Existing payment requests are due to be deposited on Friday.

Agenda item
Introductions to the College
Presenter
ECW/JW

Discussions
Members discussed ideas on how to introduce the Exec to the College over social media. IE sent the suggestion of filming a ‘day in the life’ documentary that discussed each Officer and their roles however LP raised that it may be too ambitious as an initial introduction but a useful idea later in the term. CH raised that the MarkSoc introduced their Exec using Instagram story highlights which was well received. LP suggested that a ‘guess the baby photo quiz’ could be engaging. ES suggested introductions through Instagram posts with both a range of serious and funny photos and facts. The Committee resolved for the Media & Comms team to take forward ES’s idea as an introduction followed by a baby photo quiz using stories.

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<tr>
<th>Action items</th>
<th>Person responsible</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>✓ Funny and serious photos to be taken from each Officer</td>
<td>ECW/JW</td>
<td>31/01/2020</td>
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<tr>
<td>✓ Posts to be created introducing each Officer with funny and serious facts</td>
<td>ECW/JW</td>
<td>31/01/2020</td>
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<td>✓ Baby photos to be obtained and turned into an interactive quiz on the Instagram story</td>
<td>ECW/JW</td>
<td>31/01/2020</td>
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<th>Agenda item</th>
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<td>County Quiz</td>
<td>CH</td>
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**Discussions**

CH raised that the current timing of the County Quiz (Sundays fortnightly) was not working very effectively. CH suggested that the quiz be moved on to a weekend and held less routinely i.e. only for specific planned events. CH also wished to continue collaborations with RAG societies following the success of our collaboration with Defying Dementia Society. GW suggested introducing more interactive rounds such as a ‘taste test’ round (blindfolded drink tasting). EM mentioned that the popular Quizine event is to be organised around the week commencing the 24th February. Members agreed a traditional pub quiz atmosphere would be most successful for the County Quiz. Members resolved that the County Quiz would not be held strictly fortnightly and only as and when a relevant event arises. Members also resolved that when a quiz is held it shall be on a weekend, likely Thursday.

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<tr>
<td>✓ Committee to be updated as and when a quiz is being organised</td>
<td>CH/EM</td>
<td>N/A</td>
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<td>Code of Conduct on the JCR Executive</td>
<td>CS</td>
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**Discussions**

CS raised that it had been agreed during Officer Conference (JCR training) that the Exec would draft some kind of behavioural contract to set out our expectations towards each other and our members’ expectations of us in our capacity as JCR Officers. CS invited members to suggest what they expect of a JCR Executive. CH asked that when members are assigned to sober duty, they ensure that they respect that, especially during away socials. CS suggested that members strive to keep their JCR and personal lives separate and that allocated meeting times are reserved for important matters instead of socialising. It is also expected that members prepare for meetings by reading agenda, papers and minutes in advance and enacting any actions assigned. CS noted that it had already been agreed that only the Welfare team would attend welfare events unless they wished to attend in a personal capacity. LP raised that if a non-welfare Officer is approached with a welfare issue they should signpost that on to the relevant person instead of attempting to give advice. CS added that in all aspects members should feel able to ask for help instead of ineffectively trying to resolve issues. LP suggested that members should try to be engaged and interactive with the social media pages in...
order to increase awareness. CS asked that members never let their JCR duties become a chore and
they used their power to make change that they are passionate and positive about. Members agreed
all these suggestions were suitable content for an informal Code of Conduct.

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<td>✓ Contract is to be written up in order to be signed</td>
<td>CS</td>
<td>31/01/2020</td>
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**Agenda item** Fylde County Cup (FCC) **Presenter** ES

**Discussions**
ES raised the ongoing rebranding of FCC and sought input from members on how to make it more successful. The current rebrand is between 'Legends' and 'Titans'. It was noted that there is already a £500 budget earmarked for FCC but there is also the surplus from last year's underspend that could be used to enhance the event. ES said that existing ideas include food trucks and live music with sports including dodgeball, football, netball, e-sports, quizzing, bar sports, badminton, rounders and touch rugby. GW raised that a FIFA tournament could be very popular as part of e-sports. CH suggested that fabric wristbands could be used to incentivise people participating in events in return for free Sugarhouse entry. This would raise the profile and exclusivity of participating in FCC.

HB suggested that Sultan’s vouchers could be included that are only redeemable at the sporting events to encourage spectators to attend. CH mentioned that the College bars had facilities to operate outdoors which could encourage attendance. Members discussed merchandise and it was agreed that competitive College t-shirts would be useful but more research was needed into costing. CS suggested novelty foam fingers. Sports Reps will continue to update the committee on the progress of the event in conjunction with Fylde JCR Exec.

**Agenda item** Any Other Business (AOB) **Presenter** N/A

**Discussions**
Members are to fill out the hoodie/polo order form as soon as possible to allow CS to order.

**Agenda item** Date and time of the next meeting **Presenter** CS

**Discussions**
The next meeting will be Friday 31st January 12:00 in Bowland North SR 8.