Science and Technology
Internship Programme

Could your organisation benefit from a summer internship with one of our science and technology students during July-September 2019? Businesses across all sectors are invited to explore the talents of science and technology students and recent graduates in the form of a paid internship.

Access Expertise
Internships are sought for students studying:
- Chemistry
- Computing and communications
- Cyber-security
- Engineering
- Environmental science
- Maths and statistics
- Physics
- Psychology

Internship Project Examples
- Psychology of advertising intern provided recommendations of marketing language to increase the business’ client base
- Engineering student worked with a major public services contracting company on reducing failure rates of jet hoses
- Computer science student developed a new tool to help promote his host company.

Transferable Skills
In addition to their subject specific knowledge, academic study teaches our students:
- Team work
- Problem solving
- Analysis and critical reflection
- Negotiation and influence
- Oral and written communications
- Networking

Cost
Fully paid internships cost £1,300+VAT per month and this money is paid to the student as a wage. However, there are also some fully and part-funded internships available. Please contact us for further details.

Benefits
- Trial a potential student or graduate employee
- Access a broad mix of expertise
- Gain up-to-date skills and knowledge
- Address a skill or resource shortage
- Save valuable staff time with a low cost resource
- Give a student valuable industry experience
- Trial a new role or research a new idea
- Part-funded internships available

Contact Pam Pickles and Rachel Beauchamp
E: scitech.futures@lancaster.ac.uk
T: 01524 510193/510846

www.lancs.ac.uk/sci-tech/internships
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**The process and how to get involved**

1. Register your interest with Student Employability Team Pam Pickles and Rachel Beauchamp.

2. Our team will send you an Internships Booklet for your internship which you will need to complete and return to us.

3. We will then work with you to ensure the internship you wish to fill is suitable for our students or recent graduates. Please note that the intern you recruit must be from Lancaster University in order to be eligible for the internship. We will also advise you of any funding options available for your internship.

4. Once your position is approved by Lancaster University, we will advertise your internship.

5. We will invite you to attend our targeted Science & Technology Careers Fair in 2018 to promote your internship and speak with potential applicants if your vacancy is ready to advertise by then.

6. After the closing date for applications, you will be able to view applications online and shortlist candidates. We can assist with the interview process should you require it, including arranging interviews on campus.

7. When you have selected your intern, we will liaise with the student/graduate regarding the offer, coordinate the rest of the offer process, and provide an induction for your intern. Lancaster University will pay the National Minimum Wage per hour plus holiday pay, paid upon submission of a weekly electronic timesheet. You can increase this rate of pay if you wish (to be discussed prior to appointment). You will be invoiced for your share of any costs, if applicable.

8. You will be required to monitor the progress and partway through the internship, Lancaster University will contact you to ensure everything is going as planned from both your perspective and that of the student.

9. At the end of the internship, you and the intern will be asked to complete an evaluation form and a short report on your experiences. Selected organisations may also be asked to take part in case studies for mutual promotion.

**Feedback from businesses:**

*Sally produced a first class piece of work for us, presented very well, clear and concise. She has been a delight to have in the office,*

Euan Hall, Chief Executive of The Land Restoration Trust Services Limited.

*The internship scheme was a catalyst that started to transform the business from a one man band to growing business that is currently looking to recruit more talent.*

Alvin Blewitt, Managing Director, Next World Web Limited.

*I would have no hesitation recommending this path to any other businesses looking to find suitable candidates for their businesses,*

Jonathan Crawford, Managing Director, Simplifi-Solutions Limited.

*We benefited by the creation of two new products. We found the internship programme very useful and the support offered through the process very helpful.*

Owen Mullen, Director, Intelligent Turf Limited.

*We have had several Lancaster students do great project work for us over the last few years. ICT student Josh helped our business by increasing the functionality of our order tracking system, enabling us to offer a better service to our customers,*

Mark Woodward, Managing Director, The Printed Cup Company Limited.