Lancaster University Data Management Template

Please use this template (last updated June 2015) if you want to write your Data Management Plan (DMP) if your research is internally or self-funded or if your funder does not provide a DMP template.

We’d encourage you to use the online tool [DMPonline](https://dmponline.dcc.ac.uk) which provides guidance and additional features such as sharing and export options.

# 1. Data Collection

* What data will you collect or create?
* How much data will be generated?
* How will the data be collected or created?

# 2. Documentation and Metadata

* How will the data be documented and described?

# 3. Storage, Backup and Security

* How will the data be stored and backed up during the lifetime of the project?
* How will you manage access and security?

# 4. Ethics and Legal Compliance

* How will you manage any ethical issues?

# 5. Selection and Preservation

* What are the plans for long-term archiving and data sharing after submission of the research publication?

# 6. Data Sharing

* How will you share the data?
* Are any restrictions on data sharing required?

# 7. Responsibilities and Resources

* Who will be responsible for data management?
* What resources will you require to deliver your plan?