

## Postgraduate Certificate in Educational Practice (PGCEP) 2024 cohort timetable

Learning throughout the programme is predominately via asynchronous online learning activities and readings, supplemented with synchronous discussion sessions. You are advised to dedicate at least half a day at week to your learning. This includes undertaking the asynchronous activities or attending the synchronous sessions, as directed, as well as undertaking discussion with peers and your mentor, and preparing the assessments.

Upon acceptance onto PGCEP you will be assigned to either a Tuesday or Thursday cohort. This indicates the day you will attend synchronous sessions. You will only be able to attend sessions for the cohort you are accepted for, and you will stay in this cohort for the full duration of the programme (i.e. you cannot swap between Tuesday and Thursday attendance). The synchronous sessions will be held 10am-12noon, UK time. To help you plan your time, and ensure you are available to attend synchronous sessions, the draft timetable is included below. Please ensure these dates are in your calendar.

### Module 1: The Reflective Educator

This module runs alongside all the other modules, with scheduled sessions at the start of the programme, in phase 1, and the end of the programme, in phase 5. All the dates are shown here. Please note the date of session 5 and deadline for the summative assessment are at the **end** of the programme.

There are three formative assessment points for module 1 which are due at the end of each other module. Within each of the other modules there will be a final session which provides opportunity to reflect back on your development and help you compose the formative assessments. See the other module dates for details.

Phase	Block	Start date	Focus	Synchronous session dates		Session type
				Tuesday cohort	Thursday cohort	
1	1	9 <sup>th</sup> Oct. 2024	Getting started	15 <sup>th</sup> Oct 2024	17 <sup>th</sup> Oct 2024	Optional drop-in session
	2	21 <sup>st</sup> Oct. 2024	Induction – getting to know each other, agreeing ways of working as a learning set	5 <sup>th</sup> Nov 2024	7 <sup>th</sup> Nov 2024	Learning set session
	3	11 <sup>th</sup> Nov. 2024	Gathering alternative perspectives	19 <sup>th</sup> Nov 2024	21 <sup>st</sup> Nov 2024	Full cohort session
	4	25 <sup>th</sup> Nov 2024	Reflecting back on phase 1 learning	3 <sup>rd</sup> Dec 2024	5 <sup>th</sup> Dec 2024	Learning set session
	5	9 <sup>th</sup> Dec. 2024	Exploring the assessment requirements and preparing for module 2	10 <sup>th</sup> Dec 2024	12 <sup>th</sup> Dec 2024	Optional session
5	5	11 <sup>th</sup> May 2026	Drawing together the programme learning. This will feed into the summative assessment for module 1.	9 <sup>th</sup> June 2026	11 <sup>th</sup> June 2026	Learning set session

**Assessment details:** The following are to be submitted by **12 noon 23<sup>rd</sup> June 2026 (end of the programme)**

- Module 1 summative assessment (1200-1500 written piece or 9-12 minutes equivalent oral piece)
- Supporting statement written by your teaching mentor to authenticate your practice

See the module handbook and Moodle for the details of this assessment.

## Module 2: Developing Educational Practice (DEP)

The module is delivered in five two-week blocks. Within each block there will be a series of asynchronous online learning activities and readings to complete **before** the synchronous session.

The PGCEP programme brings together participants from China, Ghana, Leipzig and the United Kingdom. Please note that the two-week blocks within this module are not always regular to accommodate the different public holidays across all countries.

Phase	Block	Start date	Focus	Synchronous session dates		Session type
				Tuesday cohort	Thursday cohort	
2	1	20 <sup>th</sup> Jan. 2025	Reflecting back – my experience, context and approach	11 <sup>th</sup> Feb 2025	13 <sup>th</sup> Feb 2025	Full cohort session
	2	17 <sup>th</sup> Feb. 2025	Learning theories	25 <sup>th</sup> Feb 2025	27 <sup>th</sup> Feb 2025	Full cohort session
	3	3 <sup>rd</sup> March 2025	Active learning	11 <sup>th</sup> March 2025	13 <sup>th</sup> March 2025	Full cohort session
	4	17 <sup>th</sup> March 2025	Inclusive learning	25 <sup>th</sup> March 2025	27 <sup>th</sup> March 2025	Full cohort session
	5	31 <sup>st</sup> March 2025	Using alternative viewpoints to reflect on my developing journey (part of module 1)	8 <sup>th</sup> April 2025	10 <sup>th</sup> April 2025	Learning set session

**Assessment details:** The following are to be submitted by **12 noon 13<sup>th</sup> May 2025**

- Module 1 formative assessment part 1 (written reflections of around 500-750 words)
- **AND** Module 2 summative assessment (2000-2500 written piece or 15-20 minute equivalent oral piece)

See the module handbook and Moodle for the details of this assessment.

### Module 3: Curriculum Design and Development (CDD)

The module is delivered in five two-week blocks. Within each block there will be a series of asynchronous online learning activities and readings to complete **before** the synchronous session.

The PGCEP programme brings together participants from China, Ghana, Leipzig and the United Kingdom. Please note that the two-week blocks within this module are not always regular to accommodate the different public holidays across all countries.

Phase	Block	Start date	Focus	Synchronous session dates		Session type
				Tuesday cohort	Thursday cohort	
3	1	15 <sup>th</sup> Sept. 2025	Models of curriculum design	23 <sup>rd</sup> Sept 2025	25 <sup>th</sup> Sept 2025	Full cohort session
	2	6 <sup>th</sup> Oct. 2025	Aligning our curriculum	14 <sup>th</sup> Oct 2025	16 <sup>th</sup> Oct 2025	Full cohort session
	3	20 <sup>th</sup> Oct. 2025	Curriculum design influences	28 <sup>th</sup> Oct 2025	30 <sup>th</sup> Oct 2025	Full cohort session
	4	3 <sup>rd</sup> Nov. 2025	Critiquing our own curriculum design	11 <sup>th</sup> Nov 2025	13 <sup>th</sup> Nov 2025	Full cohort session
	5	17 <sup>th</sup> Nov. 2025	Reflecting back on phase 3 learning and preparing module 1 formative assessment part 2	25 <sup>th</sup> Nov 2025	27 <sup>th</sup> Nov 2025	Learning set session

**Assessment details:** The following are to be submitted by 12 noon 16<sup>th</sup> December 2025

- Module 1 formative assessment part 2 (written reflections of around 500-750 words)
- **AND** Module 3 summative assessment (2000-2500 written piece or 15-20 minute equivalent oral piece) due 2 weeks after last synchronous session

See the module handbook and Moodle for the details of this assessment.

## Module 4: Assessment for Learning

The module is delivered in five two-week blocks. Within each block there will be a series of asynchronous online learning activities and readings to complete **before** the synchronous session.

The PGCEP programme brings together participants from China, Ghana, Leipzig and the United Kingdom. Please note that the two-week blocks within this module are not always regular to accommodate the different public holidays across all countries.

Phase	Block	Start date	Focus	Synchronous session dates		Session type
				Tuesday cohort	Thursday cohort	
4	1	12 <sup>th</sup> Jan. 2026	Models of curriculum design	20 <sup>th</sup> Jan 2026	22 <sup>nd</sup> Jan 2026	Full cohort session
	2	26 <sup>th</sup> Jan. 2026	Aligning our curriculum	3 <sup>rd</sup> Feb 2026	5 <sup>th</sup> Feb 2026	Full cohort session
	3	9 <sup>th</sup> Feb. 2026	Curriculum design influences	3 <sup>rd</sup> March 2026	5 <sup>th</sup> March 2026	Full cohort session
	4	9 <sup>th</sup> March 2026	Critiquing our own curriculum design	17 <sup>th</sup> March 2026	19 <sup>th</sup> March 2026	Full cohort session
	5	23 <sup>rd</sup> March 2026	Reflecting back on phase 3 learning and preparing module 1 formative assessment part 2	14 <sup>th</sup> April 2026	16 <sup>th</sup> April 2026	Learning set session

**Assessment details:** The following are to be submitted by 12 noon 6<sup>th</sup> May 2026

- Module 1 formative assessment part 3 (written reflections of around 500-750 words)
- **AND** Module 4 summative assessment (2000-2500 written piece or 15-20 minute equivalent oral piece) due 2 weeks after last synchronous session

See the module handbook and Moodle for the details of this assessment.