

Participant Information Sheet GDPR Guidance

You must ensure that you use the HRA transparency wording in your PIS to outline information relating to how you may use the participants data that they provide.

The wording can be found [here](#), under the heading '**In the PIS or document provided to participants**'. There is also guidance on how to complete this information on the link.

Be careful not to add this detail anywhere else in the PIS, as duplicate of information will be picked up on during the review and may cause confusion about their data rights. The wording they provide should be used verbatim, and this is a legal requirement to ensure we are GDPR compliant. However, you will need to edit where the template wording prompts you to do so.

Further Standard Text:

Where the form asks for the following:

- our leaflet **[X]** **please add the following link where the [X] is:**
www.lancaster.ac.uk/research/data-protection
- by asking one of the research team **(please do not add your details here, they are at the bottom of the page anyway, and they ask this is not changed.)**
- by sending an email to **[email]**, **(Please add the email for information governance:**
information-governance@lancaster.ac.uk) or
- by ringing us on **[phone number]** **(please add either your Lancaster University issued telephone number or where you do not have one, the University telephone number: +44 (0)1524 65201.)**