The information stored in Pure can be filtered to enable you to only view information that is relevant to you. There are numerous ways of filtering, and your filters can be saved to access again.

1. The Research Output tab’s default setting is to see your own research output using the “My content” filter.

By removing the filter you will be able to see all the research output currently logged in Pure. Removing the “My content” filter can be done by clicking on the “x” next to it.

Data can be sorted ascending or descending in Pure using options on the right hand side of the search bar.
2. To create a filter you select the “add filter” button next to the search bar on the left hand side.

For example you can select an organization and search by all the publications listed in it.

3. Multiple filters can be added using the button, and are all detailed at the top of the search bar.
Parameters can be deleted using the “x” next to them and removed from the filters. Once filtered you can easily sort it.

4. Filters can be saved using the button. You can name the filter, save it.

The filter will be pinned to the left hand side of your personal overview, below your research output in case you wish to use it again. To delete it you can click on the little “x” to remove it.

This user guide is in addition to the videos and detailed help sections on Pure Support webpage.

If you find any wrong or incomplete information in this guide do alert us so that we can update it. Please contact rso-systems@lancs.ac.uk.