

## **COUNCIL – MINUTES**

**12 July 2019**

**PRESENT:** Pro-Chancellor, Lord Liddle (in the chair); Vice-Chancellor; Professor S. Bradley (Interim Deputy Vice-Chancellor); Mr D. J. Barron (lay member); Mr M. J. Dormer (lay member); Mrs R. S. Georghiou (lay member); Professor J. Garside (Deputy Pro-Chancellor)\*; Professor S. C. Guy (Senate representative); Mr I. Johnson (lay member); Professor P. N. Johnson (Senate representative); Professor K. C. Jones (Senate representative)\*; Ms B. Morgan (student representative); Ms A. Mullan (Senate representative); Baroness Neville-Jones (Deputy Pro-Chancellor); Mr G. Nuttall (Students' Union President); Lord Price (lay member); Mr S. N. Reynolds (lay member)\*; Mrs V. Young (lay member).

**IN ATTENDANCE:** Professor Dame Sue Black (Pro-Vice-Chancellor (Engagement)) (*attended for items 16-17*); Mr P. T. Boustead (Director of Human Resources and Organisational Development) (*attended for item 8*); Mr A. Burgess (Director of Estates, Facilities and Commercial Services) (*attended for items 12-14*); Dr G. A. F. Carden (Director of Strategic Projects and Chief of Staff) (*attended for item 9*); Professor S. P. Decent (Pro-Vice-Chancellor (Academic Development)) (*attended for item 16*); Mr N. Fragel (Director of Development and Alumni Relations) (*attended for item 15*); Ms H. Hunter (Committee Secretary); Professor S. Huttly (Pro-Vice-Chancellor (Education)) (*attended for item 8*); Mr S. J. Jennings (Director of Strategic Planning and Governance); Ms N. C. Owen (Chief Administrative Officer and Secretary) (*not for items 19, 27, 29-30*); Mrs S. J. Randall-Paley (Director of Finance) (*attended for items 8-14*).

**APOLOGIES FOR ABSENCE:** Professor Sir Ian Diamond (lay member); Professor E. Ritchie (lay member); His Hon. Judge P. Sycamore (lay member).

*\*The following Council members left the meeting early and due to a reorganisation of the agenda running order were present for the indicated items: Kevin Jones was present for items 1-9, 20-21, 23-26, 28; Simon Reynolds was present for items 1-14, 20-21, 23-26, 28; Professor J. Garside was present for all items except items 19, 22, 27, 29-30.*

Council paid tribute to Professor Harry Thomason who had recently died. Professor Thomason had been a member of Council from 2007-14, providing valuable support for the University.

### **1. WELCOME AND APOLOGIES**

- 1.1 Council noted apologies for absence.
- 1.2 Council thanked Professor John Garside and David Barron for their membership of Council and other committees as this was their final meeting.
- 1.3 Council welcomed George Nuttall as the new Students' Union President and Bee Morgan as the new student member nominated by the Students' Union.

## **2. DECLARATIONS OF INTEREST**

- 2.1 Professor Steve Bradley had an interest in relation to item 23. There were no other declarations of interest.

## **3. COUNCIL AWAY DAY NOTES FROM 16/17 MAY 2019 PAPER A**

- 3.1 Council approved the notes of the Away Day meeting held on 16/17 May 2019.

## **4. MINUTES PAPER B**

- 4.1 Council approved the minutes of the meeting held on 17 May 2019.

## **5. MATTERS ARISING**

- 5.1 There were no matters arising.

## **6. VICE-CHANCELLOR'S UPDATE AND QUESTIONS TO THE EXECUTIVE**

- 6.1 The Vice-Chancellor referred back to the monthly update to Council of June alongside an oral update on activities of interest to Council, including:
- (a) expressing his own gratitude for the support of Professor Garside and David Barron before they stepped down;
  - (b) that the trade unions had rejected the final pay offer resulting in the possibility of industrial action in the Michaelmas Term, noting that UCU had announced plans to conduct two separate, but concurrent and disaggregated ballots, one on pay and one on the USS;
  - (c) the Universities Minister had announced that EU students starting university in England in 2020/21 will have guaranteed home fee status and financial support for the duration of their course;
  - (d) that the outcomes of the National Student Survey for 2019 showed a decrease in the University's performance for overall satisfaction, moving from 88% to 87%, which showed as a decrease in the rankings from 10 to 23. There would be further analysis and reporting to Council in due course;
  - (e) that LICA had successfully bid for £7.6M of E3 funding, and was one of 13 awards in the UK. LICA had also recently received an Athena SWAN Bronze Award;
  - (f) that the University had risen in key rankings for 2020: to joint seventh from ninth in the Guardian University League Table, with 15 subject areas in the top ten; to seventh from eighth in the Complete University Guide, with 19 subject areas in the top ten; and to 128 from 131 in the QS World Rankings;
  - (g) that the formal launch date for UA92 was 19 September and it was hoped that Council members would participate where possible. Further details would be provided in due course.
- 6.2 Council noted the report and congratulated the Vice-Chancellor on his recent CBE award.

- 7. PRESIDENT OF LU STUDENTS' UNION: REPORT** **ORAL UPDATE**
- 7.1 The President of the Students' Union provided an oral report, including that a key objective for the Students' Union over the coming year was to 'reconnect' with students as well as the wider community. He noted his thanks for the work and support of the previous Students' Union Officer Team.
- 8. GENDER PAY GAP TASK GROUP: SUMMARIZED FINAL REPORT** **PAPER C**  
*Restricted and Confidential*
- 9. REVIEW OF POST 18-EDUCATION AND FUNDING** **PAPER D**
- 9.1 Council noted the report providing an overview of the outcomes of the Review of Post-18 Education and Funding (the Augar Review).
- 10. HEADLINE BUDGET AND FINANCIAL FORECASTS** **PAPER E**
- 10.1 The Chair of Finance and General Purposes Committee, the incoming Chair and the Director of Finance provided an overview of the proposed budget and forecasts, noting in particular the immediate objective to achieve 8% ANOC for 2019/20 through continued identification of savings, but also the need to address the continuing and projected growth of staff costs as a percentage of income. The Finance and General Purposes Committee recommended the current budget and forecasts for approval, noting that a further update to forecasts for onward submission to the OfS would be brought forward in the autumn.
- 10.2 Council approved the Headline Budget for 2019/20 and the updated Financial Forecasts to 2022/23.
- 11. ORAL REPORT FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE**
- 11.1 There were no additional items of report from the Committee meeting of the previous day not covered elsewhere in the agenda.
- 12. PROPERTY MATTERS** **PAPER F**  
*Restricted and Commercial in Confidence*
- 13. 400-SEAT LECTURE THEATRE** **PAPER G**  
*Restricted and Commercial in Confidence*
- 14. ORAL REPORT FROM ESTATES COMMITTEE**
- 14.1 The Chair of Estates Committee provided an oral report on matters covered by the Committee the previous day, which were not reported elsewhere on the Council agenda.
- 15. ANNUAL REPORT ON FUNDRAISING AND ALUMNI ENGAGEMENT** **PAPER H**
- 15.1 Council noted the report.

**16. THE CREATION OF THE FUTURE CITIES RESEARCH INSTITUTE (FCRI) PAPER I**

16.1 Council approved the formation of the Future Cities Research Institute in partnership with Sunway University as set out in the report.

**17. THE LANCASTER EXCHANGE: REPORT, EMERGING THEMES AND RECOMMENDATIONS PAPER J**

17.1 Council noted the report.

**18. PROTEST CODE UPDATE PAPER K**

18.1 The Director of Strategic Planning and Governance introduced the paper, which set out information and background relating to issues raised concerning the Code of Conduct on Protests following its approval by Council in January 2019. Council was reminded that the Code had been revised with the objectives of removing the ambiguity of the previous Code whilst upholding staff and students' right to lawfully protest on University property, balancing this with the rights of other campus users and seeking to ensure the University fulfilled its legal responsibilities. He had met with a range of individuals in order to clarify their concerns and a number of events with broader representatives of staff and students had been held. The feedback overall was broad-ranging and no robust evidence had been provided to suggest that the new Code should be removed.

18.2 Council noted that it recognised the right of staff and students to demonstrate within the law, but also recognised that it was desirable that the University had advance notification of protests so that it was able to work with organisers to ensure health and safety and address any other relevant matters. However, it also recognised on occasion that spontaneous protest may be justified in response to rapidly emerging events, but that all protests must be undertaken in recognition of the risks and the University's duties to the organisation and wider community.

18.3 Following careful consideration, Council agreed:

- (a) to retain the Code with some minor revisions to operational aspects such as the form, terminology and advice taken in making decisions, in liaison with the President of the Students' Union;
- (b) to ask the Registrar of Meetings (Director of Strategic Planning and Governance) to seek feedback from users over the course of 2019/20 to support and inform the process of facilitation of planned protest and report back to Council on its operation in a year's time.

**19. UPDATE ON RETENTION AND COMPLETION PAPER L**

19.1 Council noted the report.

- 20. STUDENT COMPLAINTS PROCEDURE UPDATE** **PAPER M**
- 20.1 Council approved the revised Student Complaints Procedure for implementation from 2019/20.
- 21. PRO-VICE-CHANCELLOR ROLES AND RESPONSIBILITIES** **PAPER N**
- 21.1 Council noted the report setting out the roles and responsibilities of the new Pro-Vice-Chancellor team from 1 August 2019.
- 21.2 Council also noted its thanks to Professor Amanda Chetwynd, who was due to retire, for her contributions to the University, particularly as Provost for Student Experience, Colleges and the Library.
- 22. VICE-CHANCELLOR APPOINTMENT COMMITTEE** **ORAL UPDATE**
- 22.1 The Chief Administrative Officer and Secretary provided an update on activity, including the appointment of a search agency, consultation activities, advertisement and the recent Appointment Committee meeting.
- 23. VICE-CHANCELLOR INTERIM ARRANGEMENTS** **PAPER O**
- 23.1 Council approved the appointment of Professor Steve Bradley as Interim Vice-Chancellor for the initial period of 1 October 2019 to 31 March 2020. It was noted that these dates would need to be considered again by Council once a substantive appointment was made and the start date agreed for appropriate alignment.
- Professor Bradley was not present for this item.*
- 24. NOMINATIONS COMMITTEE RECOMMENDATIONS** **PAPER P**
- 24.1 Council approved the appointment of Professor Ella Ritchie as Deputy Pro-Chancellor for an initial term ending 31 July 2022.
- 25. PETER SCOTT GALLERY TRUSTEE APPOINTMENTS** **PAPER Q**
- 25.1 Council approved the appointment of Professor Dame Sue Black and Paulette Brien as trustees to the Peter Scott Gallery Charitable Trust.
- 26. UNIVERSITY PROFESSOR EMERITUS APPOINTMENTS: PROPOSALS UNDER STATUTE 10** **PAPER R**
- 26.1 Council approved the proposal for the appointment of Professor Emeritus as set out in the paper following the recommendation of Senate.
- 27. COUNCIL CHAIR'S ACTIONS** **PAPER S**
- 27.1 Council noted the report.

**28. WRITTEN REPORTS OF MEETINGS**

**PAPER T**

- 28.1 Council noted the written reports and approved the proposed amendments to the Equality, Diversity and Inclusion Committee's membership composition as set out in the EDI Committee report.

**29. FORWARD SCHEDULE OF COUNCIL BUSINESS**

**PAPER U**

- 29.1 Council noted the schedule.

**30. DATE OF NEXT MEETING**

- 30.1 The next Council meeting will be held at 9.00 a.m. on Friday 20 September 2019 in the Private Dining Room, County College with a dinner the previous evening to mark the Vice-Chancellor leaving the University.