

Senate Schedule of Delegation of Authority (Approved by Senate on 24 September 2025)

Ordinance 5A of the [University Charter, Statutes and Ordinances](#) sets out the Powers of Senate including 5B, what Senate may not delegate.

This document sets out those authorities Senate agrees to delegate to its committees, other bodies of the University, and to members of the University.

Each committee has the agreed additional authority to delegate further to a subcommittee, another body of the University or to a member of the University so long as: (a) this delegation does not compromise the fair and effective use of the authority; and (b) the delegation is recorded either via approved regulation, policy or procedure, or via a Committee Schedule of Delegation of Authority.

Bodies of the University other than Committees (for example, Panels, Boards, etc.) may not delegate authority except where this is set out in approved regulation, policy or procedure.

A member of the University may formally nominate another member to operate delegated authority so long as this does not compromise the fair and effective use of the authority.

Senate retains the right both to adjust and to retain delegated authority.

1. EDUCATION

Authority	Delegation	Person(s) with Primary Oversight	Notes
1.1 Oversight of strategic approach, as agreed by Senate and Council, including key performance measures, to education in line with the University Strategic Plan	Education Committee	Pro-Vice-Chancellor (Education)	Significant variants to return to Senate (and Council as appropriate) for approval. This includes oversight of the portfolio of awards.

Authority	Delegation	Person(s) with Primary Oversight	Notes
1.2 Ensure effective operation and demonstration of legal and regulatory compliance in relation to education-related regulation, policies, procedures	Education Committee	Pro-Vice-Chancellor (Education)	Includes relevant OfS conditions of registration, other OfS expectations, QAA Codes, etc.
1.3 Teaching in partnership	Education Committee	Pro-Vice-Chancellor (Education) Pro-Vice-Chancellor (Global)	Senate (and Council) retain authority for approval and reapproval of both all new types of partnerships as well as significant individual teaching partnerships (with level of significance determined by the Chair of Senate). Further iteration to be determined as part of ongoing review.
1.4 Approval, modification, and laying down of programmes and modules	University Academic Dean	University Academic Dean	Acting on the recommendation of a Teaching Committee.
1.5 Admissions Policies and associated delegations	Education Committee	Associate Director Recruitment and Admissions	This includes, but is not limited to, entry qualifying requirements, language requirements, visa requirements, etc.
1.6 Academic Regulations and associated delegations	Education Committee	University Academic Dean	Changes in underlying principles to be approved by Senate. This includes, but is not limited to, assessment arrangements, conditions for qualifying for awards, etc.

Authority	Delegation	Person(s) with Primary Oversight	Notes
1.7 Academic-related procedures and associated delegations	Academic Standards and Quality Committee	University Academic Dean	Changes in underlying principles to be approved by Education Committee. Includes, but is not limited to, appeals, fee appeals, fitness to study, integrity, intercalation, and non-standard progression with associated delegations of authority to Panels (or equivalent) and individuals. (See also 1.11 below.)
1.8 Appointment of External Examiners for taught provision	University Academic Dean	University Academic Dean	Following agreed nomination procedures and criteria.
1.9 Appointment of Examiners for research provision	University Academic Dean	University Academic Dean	Following agreed nomination procedures and criteria.
1.10 Confirmation of research awards	University Academic Dean	University Academic Dean	Confirming decision of Viva or similar process as set out in regulation.
1.11 Approval of exceptions to non-standard application of academic regulation or procedure	University Academic Dean	University Academic Dean	Exceptions must be recorded and not precedent setting. Where an exception identifies an issue, this should lead to change in regulation or procedure.
1.12 Oversight of and implementation of change to enhance the equity of education	Education Committee	Pro-Vice-Chancellor (Education) Dean for Culture and Inclusion	

Authority	Delegation	Person(s) with Primary Oversight	Notes
1.13 Changes to an individual student's award and/or academic status, including exclusion	Panel	University Academic Dean	Panels follow delegations as set out in agreed regulations, policies and procedures. This includes Academic Appeals Panels, Academic Misconduct Panels, etc. as detailed in approved regulations, policies and procedures. (See also 1.6 above.)
1.14 Quality assurance procedures and associated delegations	Academic Quality and Standards Committee	University Academic Dean	Changes in underlying principles to be approved by Education Committee. Includes, but is not limited to, annual review processes, partnership review.
1.15 Analysis and implementation of change arising from student survey and similar process results	Academic Quality and Standards Committee	University Academic Dean	Equality, Diversity and Inclusion.
2. RESEARCH AND ENTERPRISE			
2.1 Oversight of strategic approach, as agreed by Senate and Council, including key performance measures, of research and enterprise in line with the University Strategic Plan	Research Committee	Pro-Vice-Chancellor (Research and Enterprise)	Significant variants to return to Senate (and Council as appropriate) for approval.

Authority	Delegation	Person(s) with Primary Oversight	Notes
2.2 Ensure operation and demonstration of legal and regulatory compliance in relation to research and enterprise-related regulation, policies, procedures	Research Committee Enterprise and Innovation Committee	Pro-Vice-Chancellor (Research and Enterprise)	Includes concordats, trusted research, etc.
2.3 Establishment and closure of Lancaster Research Centres	Research Commit	Pro-Vice-Chancellor (Research and Enterprise)	Research Institutes are not delegated and remain under the authority of Senate (as well as Council as appropriate).
2.4 Research Ethics and Integrity policies and associated delegated authority	Research Committee	Pro-Vice-Chancellor (Research and Enterprise)	Includes, but is not limited to, animal welfare, clinical research, safeguarding, etc.
2.5 Research- and Enterprise-related regulations, policies and procedures and associated delegated authority	Research Committee Enterprise and Innovation Committee	Pro-Vice-Chancellor (Research and Enterprise)	Includes, but is not limited to due diligence, intellectual property, research misconduct, safeguarding, trusted research, etc.
2.6 Oversight of and implementation of change to enhance the equity of research	Research Committee	Pro-Vice-Chancellor (Research and Enterprise) Dean for Culture and Inclusion	

Authority	Delegation	Person(s) with Primary Oversight	Notes
2.7 Changes to an individual's research arrangements.	Panel	Director of Research, Enterprise and Innovation	Panels follow delegations as set out in agreed regulations, policies and procedures.
2.8 Quality assurance procedures and associated delegations	Research Committee Enterprise and Innovation Committee	Pro-Vice-Chancellor (Research and Enterprise)	
3. STUDENT EXPERIENCE			
3.1 Strategic approach and oversight, as agreed by Senate and Council, including key performance measures, of the student experience in line with the University Strategic Plan	Student Experience Committee	Pro-Vice-Chancellor (Education)	Significant variants to return to Senate (and Council as appropriate) for approval.
3.2 Ensure operation and demonstration of legal and regulatory compliance in relation to education-related regulation, policies, procedures	Student Experience Committee	Director of Students, Education, and Academic Services	Includes relevant OfS conditions of registration, other OfS expectations, OIA good practise framework, etc.
3.3 Student Experience in partnership	Student Experience Committee	Pro-Vice-Chancellor (Education) Pro-Vice-Chancellor (Global)	

Authority	Delegation	Person(s) with Primary Oversight	Notes
3.4 Oversight of and implementation of change to enhance the equity of student experience	Student Experience Committee	Pro-Vice-Chancellor (Education) Dean for Culture & Inclusion	
3.5 Student casework review procedures and associated delegated authority	Student Experience Committee	Director of Strategic Planning and Governance	
3.6 Student complaint procedures and associated delegated authority	Student Experience Committee	Director of Strategic Planning and Governance	
3.7 Student conduct regulations, policies and procedures and associated delegated authority	Student Experience Committee	Director of Students, Education, and Academic Services	Includes, but is not limited to discipline, bullying, harassment, and sexual misconduct.
3.8 Student wellbeing regulations, policies and procedures and associated delegated authority	Student Experience Committee	Director of Students, Education, and Academic Services	Includes, but is not limited to, disability, fitness to study, wellbeing etc.
3.9 Student Voice policies and procedures and associated delegated authority	Student Experience Committee	Director of Students, Education, and Academic Services University Associate Academic Dean for Students	

Authority	Delegation	Person(s) with Primary Oversight	Notes
3.10 Changes to an individual student's status, including exclusion	Panels	Director of Students, Education, and Academic Services	Panels follow delegations as set out in agreed regulations, policies and procedures. Includes, but is not limited to, the Board of Discipline, Fitness to Study, etc.
3.11 Quality assurance procedures and associated delegations	Student Experience Committee	Director of Students, Education, and Academic Services	Includes annual reviews, etc.
3.12 Analysis and implementation of change arising from student survey and similar process results	Student Experience Committee	Director of Students, Education, and Academic Services	