

SENATE – MINUTES

3 April 2019

PRESENT: Vice-Chancellor (in the Chair); Professor N. Alexander; Professor D. Angwin; Professor P. M. Atkinson; Mr D. Barcroft; Professor P. Barker; Professor P. Bates; Professor Dame S. M. Black; Dr A. Belton; Ms J. Bennett; Professor J. Boylan; Professor S. Bradley; Mr T. Buckley; Professor A. Dawson; Professor S. P. Decent; Professor J. Faulconbridge; Professor P. R. Fielden; Professor A. Friday; Professor A. Gillespie; Ms O. Gomez-Cash; Dr K. Grant; Professor I. Gregory; Dr C. Grover; Professor S. C. Guy; Professor H. Hinds; Professor I. Hook (*for Professor R. W. L. Jones*); Professor S. Huttly; Professor C. Jackson; Ms C. John; Professor C. Lewis; Ms R. Llystyn Jones; Mr I. Meeks; Mr D. Mirza; Professor J. Mottram; Professor C. Paoloni; Professor U. Papen; Professor G. Pawlina; Professor M. Piacentini; Professor R. Pickup; Ms C. Povah; Professor V. Reid; Professor J. Sweeney; Professor J. E. Taylor; Dr G. Vince; Professor C. Walshe; Dr N. Watson; Dr S. Weare; Professor J. Wild; Dr K. Wright; Professor M. Zanardi.

IN ATTENDANCE: Mr P. T. Boustead; Ms C. Geddes; Ms H. Hunter; Mr S. J. Jennings; Ms H. Knight; Ms N. C. Owen; Mrs S. J. Randall-Paley.

APOLOGIES FOR ABSENCE: Professor A. Chetwynd; Dr W. Hollmann; Dr S. Hughes; Professor R. W. L. Jones; Ms A. Mullan; Ms P. Pickles; Ms E. Tinsley.

1. APOLOGIES

1.1 Senate noted the apologies.

2. DECLARATIONS OF INTEREST

2.1 There were no declarations of interest.

3. QUESTIONS ON NOTICE TO THE VICE-CHANCELLOR

No questions had been received for the current meeting.

4. MINUTES

PAPER A

4.1 Senate approved the minutes of the meeting held on 30 January 2019.

5. SECTION 1: ITEMS FOR INFORMATION (UNLIKELY TO REQUIRE DECISION)

5.1 REPORT OF THE VICE-CHANCELLOR

5.1.1 The Vice-Chancellor provided an oral report, including:

- (a) the timing for the publication of the Augar review of post-18 education and funding was still to be confirmed;
- (b) the inaugural meeting of The Lancaster Exchange, the University's new annual meeting, was held on 30 March 2019. The Vice-Chancellor thanked staff responsible for organising a successful event;

- (c) the University had purchased the Ruskin Collection through the generous contributions of a number of external funders (the University previously held the Collection through a bailment arrangement). The governance structures for the Collection had been revised as a requirement of a key funder and consequently Senate was asked to note that the Ruskin Library Board, a sub-committee of Senate, had been laid down. The Vice-Chancellor congratulated Professor Sandra Kemp for her significant work in securing the Collection;
- (d) the latest non-continuation rates, for the 2016/17 entry, showed continued improvement for the University with a 96% retention rate and ranked 24th in the UK. The Vice-Chancellor thanked staff for their efforts to achieve this.

5.1.2 Senate noted the report.

5.2 SUMMARY OF UMAG BUSINESS RELEVANT TO SENATE PAPER B

5.2.1 Senate noted the report.

6. SECTION 2: ITEMS FOR DISCUSSION REQUIRING DECISION

6.1 HONORARY DEGREES COMMITTEE PROPOSAL FOR SENATE: MARCH 2019 PAPER C

6.1.1 Senate approved the awards of Honorary Degrees and Honorary Fellowships following recommendation from the Honorary Degrees Committee.

6.2 HONORARY, VISITING AND EMERITUS PROFESSORS PAPER D

6.2.1 The Director of Human Resources and Organisational Development introduced the paper, which provided a review of the University's current arrangements with regard to Honorary, Visiting and Emeritus appointments and sector benchmarking. It had resulted in proposals to improve the current arrangements, including to change appointment processes and, for Honorary and Visiting appointments, to revise the contract offer letter and to introduce annual review arrangements, which would allow for cessation of appointments where appropriate. The proposal concerning the Emeritus appointments would require a minor amendment to Statute.

6.2.2 Senate agreed that it was supportive of the proposals, including the proposed amendment to Statute.

7. SECTION 3: ITEMS FOR DISCUSSION NOT REQUIRING DECISION

7.1 RESEARCH EXCELLENCE FRAMEWORK (REF) PREPARATIONS AND THE LANCASTER CODE OF PRACTICE FOR REF PAPER E

7.1.1 Senate noted the report, including the wide-ranging consultation on the draft Code of Practice, and indicated that it was supportive of the approach.

7.2 AN UPDATE FOR SENATE ON KNOWLEDGE EXCHANGE AND ENTERPRISE ACTIVITIES PAPER F

7.2.1 Senate noted the report providing an update on key activities.

- 7.3 IMPLEMENTATION OF THE PEOPLE STRATEGY FOR 2020: ANNUAL PROGRESS REPORT (2018/19) PAPER G**
- 7.3.1 Senate noted the annual progress report on the Implementation of the People Strategy for 2020.
- 7.4 ANNUAL REPORT OF ACADEMIC PROMOTIONS COMMITTEE AND PROPOSALS FOR CHANGES TO SUB-COMMITTEE STRUCTURE PAPER H**
- 7.4.1 The Director of Human Resources and Organisational Development introduced the paper, which provided a report of the 2017/18 academic promotions cycle and summary of recent and ongoing policy development, together with proposals to modify the system and committee structure, noting ongoing work to review the use of external references as part of the decision-making process.
- 7.4.2 Key points from the discussion included:
- (a) discipline profiles had been useful to inform the work of the Committee, but further work was required to develop some of these;
 - (b) the challenges in obtaining external references including impact on timing and variability across disciplines and the need to explore potential alternatives to this.
- 7.4.3 Senate noted the report and intention to implement the new arrangements from 2019/20.
- 7.5 TEACHING AND SCHOLARSHIP PATHWAY PAPER I**
- 7.5.1 The Pro-Vice-Chancellor (Education) introduced the paper providing a progress update around the development of a Teaching and Scholarship pathway and promotion criteria and implementation plans.
- 7.5.2 Key points from the discussion included:
- (a) the importance of ensuring there was equity in the requirements across the piece and consistency in the use of nomenclature;
 - (b) the challenges of evidencing teaching achievements in comparison to research and scholarship.
- 7.5.3 Senate noted the report and that there would be further updates in due course.
- 7.6 KPIs: MID-YEAR REPORT FOR 2018-19 PAPER J**
- 7.6.1 Senate noted the report.
- 7.7 REPORT TO SENATE ON DEGREE OUTCOMES: DATA AND ANALYSIS PAPER K**
- 7.7.1 The Pro-Vice-Chancellor (Education) introduced the report providing data on the degree classifications awarded to the University's graduating cohorts for the period 2013/14 to 2017/18, including areas identified by the Education Committee for more in-depth analysis, which would be undertaken by a working group.

7.7.2 Key points from the discussion included broader work focussed on closing the attainment gap including relating to preparing a plan for the Office for Students, use of POLAR data and work by the Students' Union to lead focus groups in order to better understand challenges.

7.8 TEACHING EXCELLENCE FRAMEWORK 2018-19 SUBJECT PILOT: METRICS PAPER L

7.8.1 Senate noted the paper and the update on internal preparations for the introduction of subject TEF.

8. SECTION 4: ITEMS FOR DECISION UNLIKELY TO REQUIRE DISCUSSION

8.1 UNIVERSITY PROFESSOR EMERITUS APPOINTMENTS: PROPOSALS UNDER STATUTE 10 PAPER M

8.1.1 Senate agreed to recommend to Council approval of the proposal as set out in the paper.

9. SECTION 5: ITEMS FOR REPORT

9.1 HEADSHIP OF DEPARTMENT: APPOINTMENT PAPER N

9.1.1 Senate noted the report.

9.2 WRITTEN REPORTS OF MEETINGS PAPER O

9.2.1 Senate noted the reports.

9.3 NEW AND REVISED PROGRAMMES PAPER P

9.3.1 Senate noted the report.

9.4 FORWARD SCHEDULE OF SENATE BUSINESS PAPER Q

9.4.1 Senate noted the report.

10. DATE OF NEXT MEETING

10.1 The next meeting will be held at 2.00 p.m. on Wednesday 19 June 2019 in Lecture Theatre 3, Management School.