

## **Senate – Minutes**

### **1 November 2023**

**PRESENT:** Professor Andy J. Schofield, Vice-Chancellor (in the Chair); Professor Peter M. Atkinson; Professor Gordon Blower; Professor Steve Bradley; Professor Bogdan Costea; Professor Jonathan Culpeper; Professor Nigel A. J. Davies; Professor Catherine Easton; Cerys Evans; Dr Nicholas Evans; Rachel Fligelstone; Sarah Fox; Professor Robert Geyer; Professor Alisdair A. Gillespie; Professor Sarah Green; Sam Hedges; Dr Derek Hird; Professor Roger W. L. Jones; Professor Mark Knight; Professor Claire Leitch; Dr Mark Limmer; Professor Alan Marsden; Dr James Mawdesley; Dr Jan McArthur; Professor Paul McKean; Dr Tom Mills; Dr Sandra Nolte; Professor Nicholas Race; Professor Wendy Robinson; Professor Jo Rycroft-Malone; Dr Yakubu Salifu; Professor Kirk Semple; Professor Ed Simpson; Leanne Taher-Bates; Professor Gert Westermann; Dr Karen Wright.

**IN ATTENDANCE:** Misbah Ashraf; Andrea Chalk; John S. W. Dickinson; Phill Dixon; David Hounslea; Alicja Konstantinidis-Pereira (*for Simon Jennings*); Alison M. Mullan; Sarah J. Randall-Paley.

**OBSERVER:** Lauren Tovee

**APOLOGIES FOR ABSENCE:** Professor Marina Anderson; Andrew Barker; Professor Sarah Brearley; Dr Casey Cross; Sherry Currington; Stuart Franklin; Dr Bingbing Ge; Professor Chris Grover; Professor Simon C. Guy; Professor A. Louise Heathwaite; Professor Hilary Ingham; Simon J. Jennings; Sarah Kemp; Dr James McDowell; Nicola C. Owen; Dr Nadia Von Benzon; Professor Stephen Wilkinson; Professor Steve Young.

#### **INTRODUCTION**

##### **1. WELCOME AND APOLOGIES**

1.1 Senate noted the apologies.

##### **2. DECLARATIONS OF INTEREST**

2.1 No declarations of interest were made.

##### **3. QUESTIONS ON NOTICE TO THE VICE-CHANCELLOR**

3.1 No questions were received for this meeting.

##### **4. MINUTES OF THE LAST MEETING: 27 September 2023**

**PAPER A**

4.1 Senate approved the minutes of the meeting held on 27 September 2023.

##### **5. MATTERS ARISING**

5.1 There were no matters arising.

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| 6.   | <b>REPORT OF THE VICE-CHANCELLOR</b><br><i>Some Restricted and Commercial in Confidence content</i>   | ORAL UPDATE  |
| 7.   | <b>SUMMARY OF UNIVERSITY EXECUTIVE BOARD (UEB) BUSINESS<br/> RELEVANT TO SENATE: 5 SEPTEMBER 2023 TO 18 OCTOBER 2023</b>  | PAPER B      |
| 7.1  | Senate <u>noted</u> the report.   |              |
|      | <b>ITEMS FOR DISCUSSION</b>   |              |
| 8.   | <b>HONORARY DEGREES COMMITTEE: RECOMMENDATION<br/> AUTUMN 2023</b>  | PAPER C      |
| 8.1  | Senate <u>approved</u> the recommendations of the Honorary Degree Committee.  |              |
| 9.   | <b>ADMISSIONS OUTCOME REPORT</b><br><i>Restricted and Commercial in Confidence</i>  | PRESENTATION |
| 10.  | <b>TEACHING EXCELLENCE FRAMEWORK (TEF)</b><br><i>Restricted and Commercial in Confidence</i>  | PRESENTATION |
| 11.  | <b>KEY PERFORMANCE INDICATORS (KPIs): YEAR-END REPORT<br/> FOR 2022/23</b>  | PAPER D      |
| 11.1 | Senate received and <u>noted</u> the year-end report of the 2022/23 key performance indicators.   |              |
| 12.  | <b>LANCASTER UNIVERSITY WIDENING PARTICIPATION 2022-23:<br/> ANNUAL REPORT</b>  | PAPER E      |
| 12.1 | Senate received the Widening Participation annual report noting that this provided an overview of the University's widening participation activities and performance in 2022-23. It was noted that the University had had a successful year, including being shortlisted for the University of the Year where its commitment to social mobility had been externally recognised.   |              |
| 12.2 | It was noted that a new Access and Participation plan would be submitted to the OfS in May 2024 and was currently in development. The plan would focus on a cross-institutional approach reflecting the institution's strategic priorities. It was noted that including an increase in funding overall, but would change some funding arrangements at local level, such as within departments; discussions about the management of this were ongoing. |              |
| 12.3 | The financial challenge for many students in relation to cost of living was acknowledged and Senate noted the practical steps that were being taken to make support available. Engagement would take place with the Students' Union and decisions would feature in the new plan.  |              |
| 12.4 | Senate <u>noted</u> the report.   |              |

**13. DRAFT RESEARCH INTEGRITY REPORT 2022-23 PAPER F**

- 13.1 Senate received the draft 2022-23 Research Integrity Report noting that this would require Council approval prior to publication. It was noted that research ethics and integrity had been a national focus in 2022-23 with new requirements at the national level had been implemented within Lancaster's structures. This was being done with Research Committee, as well as Research Ethics and Integrity Committee, taking leading roles to ensure that good governance was followed.
- 13.2 In discussion it was noted that new arrangements for supporting this work were being taken forward, including training opportunities. Good practice within the sector was being monitored and change implemented within Lancaster University as deemed effective.
- 13.3 Senate considered that the report effectively captured this important work and recommended that Council approve it for publication.

**14. ANNUAL TEACHING QUALITY ASSURANCE REPORT TO COUNCIL PAPER G  
FOR ACADEMIC YEAR 2022-23  
*Restricted and Confidential***

**ITEMS FOR INFORMATION**

**15. FACULTY DEPUTY DEAN, ASSOCIATE DEANS AND HEADSHIPS PAPER H  
OF DEPARTMENTS: APPOINTMENTS**

- 15.1 Senate noted the report.

**16. SENATE CHAIR'S ACTIONS PAPER I**

- 16.1 Senate noted the report of Chair's actions since the last meeting.

**17. WRITTEN REPORTS OF MEETINGS PAPER J**

- 17.1 Senate noted the following written reports of meetings:

- Council, meeting of 13 October 2023
- Education Committee, meeting of 13 October 2023
- Enterprise and Innovation Committee, meeting of 12 October 2023
- Equality, Diversity and Inclusion Committee, meeting of 10 October 2023
- Research Committee, meeting of 27 September 2023
- Student Experience Committee, meeting of 18 October 2023

**18. NEW AND REVISED PROGRAMMES PAPER K**

- 18.1 Senate noted the report of new and revised programmes.

**19. ANY OTHER BUSINESS**

19.1 There was no other business.

**20. DATE OF NEXT MEETING**

20.1 The next Senate meeting will be held on Wednesday 21 February 2024 13:00-16:00 in Management School Lecture Theatre 3.