

## **Collaborative Provision Oversight Committee**

*(a standing committee of the Senate)*

### Terms of reference

- (i) To maintain an overview, in consultation with the International Strategy Implementation Steering Group, of all collaborative teaching provision ensuring that it is in line with appropriate aspects of the University's strategy and with all other relevant policies, making recommendations to the Senate where necessary and appropriate.
- (ii) To approve, review and update policies and procedures for:
  - (a) the initial investigation and approval of proposed partners and partnership arrangements, including academic, experiential and financial criteria;
  - (b) approving the types of formal agreements required for different types of partnerships;
  - (c) the approval of programmes of study leading to awards of Lancaster University;
  - (d) the monitoring and management of partnership arrangements including the establishment and efficacy of Partnership Management Groups (PMGs);
  - (e) the periodic review of partners and partnerships;
  - (f) ensuring broad comparability across faculties and partners and compatibility with University policies and practices;
  - (g) ensuring that full consideration is given to the equality and diversity implications of any policy decisions made relating to collaborative provision.
- (iii) To receive proposals from the International Strategy Implementation Group for the establishment, continuation, or discontinuation of formal institutional collaborative partnerships between the University and appropriate external institutions and, conditional upon satisfactory completion of all agreed evaluation and investigation procedures at different stages, make recommendations to Senate as appropriate as follows for:
  - (a) initial outline approval of a new partner and the type of partnership;
  - (b) subsequent approval of detailed proposals relating to the new partner, and the nature and operation of the proposed partnership;
  - (c) the renewal of established partnerships;
  - (d) significant changes to established partnerships;
  - (e) the discontinuation of partnerships.
- (iv) To act as the reference committee for each individual Partnership Management Group with designated responsibility for individual Type 1 partnerships or oversight groups for other partnership types:
  - receiving minutes of Type 1 PMG meetings;
  - overseeing the risk registers maintained by each Type 1 PMG;
  - identifying any issues that require action, taking action as needed or referring action to other committees and bodies as necessary and appropriate within agreed procedures and governance structures;

- receiving an annual review report from each Type 1 PMG which will include the results of an annual review by the Academic Standards and Quality unit of the management and operation of the partnership against the relevant MoA;
  - determining the format of an annual report, covering all of the above, for UMAG, Senate and Council on all the University's Type 1 and Type 2 collaborative teaching partnerships.
- (v) To receive summary reports, as needed at any time, identifying any systemic or institutional-wide issues relating to the management and operation of the University's collaborative teaching partnerships which may have strategic, policy, reputational, resource or operational and process implications which need to be considered by the Committee for action as deemed appropriate.

### Committee Composition

*(ex officio)*

Vice-Chancellor

(Chair)

Pro-Vice Chancellor (Education)

University Dean for Academic Quality

Director of Recruitment, Admissions and International Development

Director of Marketing and Engagement

Head of Global Student Recruitment Office

Head of Academic Standards and Quality

Associate Dean for Teaching (Postgraduate), Arts and Social Sciences

Associate Dean for Teaching (Undergraduate), Arts and Social Sciences

Associate Dean for Education (Postgraduate), Health and Medicine

Associate Dean for Education (Undergraduate), Health and Medicine

Associate Dean (Postgraduate Studies), Management School

Associate Dean (Undergraduate Education), Management School

Associate Dean for Teaching (Postgraduate), Science and Technology

Associate Dean for Teaching (Undergraduate), Science and Technology

Vice-President (Education), Students' Union

*(in attendance)*

representative from Governance Services (as appropriate)

representative from Finance (as appropriate)

Director of Library Services and Learning Development

### Procedure

The Committee meets four times a year.

Provision is made for named alternates for the faculty associate deans.