

## **Research Committee**

*(a standing committee of the Senate)*

### **Terms of reference**

1. To develop and monitor, with the active involvement of the faculties, the implementation of a research policy for the University, especially in connection with new initiatives; and to oversee the institutional mechanisms for the support of research.
2. To take responsibility for the expenditure of the institutional allocation for the promotion of research activity, in line with priorities set annually.
3. To make proposals to the Senate for the establishment, modification of and, where appropriate, the laying down of, institutional-level research institutes and centres; to assist their development; and to review their performance.
4. To participate in the preparation for periodic national research assessments, in order to position the University strategically; delegating operational activity to a designated steering group.
5. To encourage and engender postgraduate research activity, including the facilities available for students.
6. To work alongside the Enterprise and Innovation Committee to promote knowledge exchange across the University.
7. To oversee compliance with the UK Concordat to Support the Career Development of Researchers and the HR Excellence in Research award.
8. To take responsibility for policy relating to research ethics, integrity and governance.

### **Committee Composition**

*(ex officio)*

Vice-Chancellor

Pro-Vice-Chancellor (Research and Enterprise) (in the Chair)

Director of Research, Enterprise and Innovation

Director of International Research

Cross-Faculty Associate Dean for Research

Associate Deans for Research from each of the Faculties

*(appointed)*

one representative from each of the four faculties appointed by the Executive Deans  
three academic staff elected by the Senate for their standing in and commitment to  
research

two doctoral research students (recommended by the Associate Deans for Research in the  
first instance and subsequently formally appointed by the President of the Students'  
Union)

one post-doctoral member of research staff

one early career member of research staff

*(co-opted)*

co-opted members with relevant expertise

*(in attendance)*

Associate Director of Research Services

Director of Library Services and Learning Development

## **Procedure**

The Pro-Vice-Chancellor (Research and Enterprise) will allocate an alternative Chair in the event of their absence.

The Standing Orders set out a standardised approach to committee procedural arrangements, including membership terms, quoracy and declaring interests. All members are encouraged to read the Standing Orders available on the [Governance website](#).

The Committee can co-opt people with particular expertise.

The Committee will normally meet three times a year.

The Committee shall establish sub-committees and working groups to oversee specified elements of University activity relating to its terms of reference.

Written reports of meetings will go to Senate.

The Secretary of the Committee will be a member of staff from Governance Services.