Trainee submits assignment for 1st time (formative) → Goes for marking (all double marked) → Moderation by external examiners → Feedback sent to trainee

Are there mitigating circumstances? (YES*)

Result

PASS

FAIL

Feedback sent to trainee

Trainee makes summative submission → Goes out for marking (all double marked) → Moderation by external examiners

Result

PASS

FAIL

Feedback sent to trainee

Trainee progresses

Are there exceptional circumstances? (YES*)

Feedback sent to trainee (summative submissions)

Trainee must re-do failed assignment → Trainee submits (summative resubmission) → Goes out for marking (all double marked) → Result

Does trainee have more than two summative fails? (NO)

FAIL

FAIL

Are there exceptional circumstances? (NO)

FAIL ratified – trainee accrues a summative fail

Does trainee have more than two summative fails? (YES)

FAIL

FAIL

Are there exceptional circumstances? (YES*)

FAIL ratified – trainee accrues an additional summative fail

Yes

NO

NO

NO

NO

YES

YES

YES

YES

Trainee fails Programme

* Only if recommended by the Mitigating Circumstances Committee and approved by the Exam Board