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Universities of Lancaster, Liverpool & Manchester Doctoral Programmes in Clinical Psychology

PLACEMENT CONTRACT

**Trainee:**

**Supervisor(s):**

**Placement Description:**

**Location(s):**

**Dates of Placement:**

**Tutor/ Co-ordinator:**

* **TIMETABLE**

Specify the teaching days, clinical days, research time and study time:

|  |  |  |
| --- | --- | --- |
| Day | Morning | Afternoon |
| Monday |  |  |
| Tuesday |  |  |
| Wednesday |  |  |
| Thursday |  |  |
| Friday |  |  |

* **INDUCTION ARRANGEMENTS**

**e.g. Familiarity with:**

**NHS Constitutional Values**

**Safeguarding Policies & procedures**

**Health and Safety**

**Fire Regulations**

**Induction File**

**Equality & Diversity policies**

**Note taking and report writing style in this service**

**Arrangements for file management**

**Ethnic mix and cultural diversity of clients using this service**

**Supervision Process Issues**

**Other**

**Please send a copy of this contract to the Programme Assistant - Placements within two weeks of start of placement.**

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| **Monitoring and Evaluation** | |
| **Recording:** A recording of a piece of clinical practice is required on each core placement, for trainees to  submit as part of their clinical assignments (the Placement Assignment Live Skills – PALS)). Please record here a plan to navigate  any locally required information governance and/ or consent processes/ procedures, and who will take  responsibility for which parts of this plan: |  |
| **Observation:** **It is a Programme expectation that at least TWO assessment sessions and TWO**  **intervention sessions are “observed” in any of the following ways (please highlight those planned for**  **this placement)**:  Please note: It is helpful for trainees to make explicit in their records any direct observation of their clinical practice within a model-specific framework, as this may help them demonstrate supervision through direct observed clinical practice should they wish to pursue further training post-qualification. Therefore, please identify any plans for observation within a model-specific framework within the table below:   | **Mode of Observation** | **Target Number**  **Of Observations** | **Model-Specific Framework #1** | **Model-Specific Framework #2** | | --- | --- | --- | --- | | Joint work |  |  |  | | Observation by supervisor |  |  |  | | Use of one-way screen/  reflecting team work |  |  |  | | Use of Audio recording |  |  |  | | Use of Video recording |  |  |  | | Other (please specify): |  |  |  | |  |
| **Any other relevant information** (include foreseeable problems, e.g. time supervisor or trainee will be away from placement, arrangements for cover etc.) | |

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| **CURRENT PLACEMENT**  **General Intended Learning Outcomes from Placement** *(to be developed with reference to competency framework,trainee’s log book* ***and specific consideration of any areas of ‘Requires Attention’ or ‘no opportunites’ cited in previous SAT form – please outline plan to address in relevant sections below****)*  Identify the main intended learning outcomes for the placement. These outcomes should reflect the competencies a trainee is expected to develop in this service including issues of difference and culture relevant to this placement and themselves. It may be helpful to refer to the supervisor’s assessment of trainee form. The subsequent plan should enable these learning outcomes to be achieved. |
| **Clinical Experience: (range of clients, problems and settings indicating age range, etc., which will be undertaken to achieve these learning outcomes).**  Give details of individual and group work expected to be undertaken in different settings. Specify type of involvement expected - e.g. assessment, intervention, consultancy/supervision, direct/indirect work, model(s) to be used. Give an indication of how many clients are expected in each setting. Note that a typical workload for a trainee would be in the region of 6 -8 clients at any one time, holding in mind and balancing with the range of other activities expected. Indicate which cases, if any, will be seen jointly with the supervisor. |
| **Service connection/engagement with local community - inclusivity, barriers and drivers**  What are the challenges faced by the population served by this service? How does the service enable/support engagement? What are the barriers or things the service may have overlooked? Give details about how the trainee can connect with and consider the above whilst on placement. |

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| **Psychological Assessment:** Strengths and Intended Learning Outcomes  (including developing and maintaining relationships with clients, other staff and services**)**  Note any specific ways in which these learning outcomes can be achieved: |
| **Psychological Formulation:** Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| **Psychological Intervention:** Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| **Evaluation:** Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| **Research:** Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| **Personal and Professional Skills:** Strengths and Intended Learning Outcomes  (including attention to issues of diversity. Use of supervision and self care)  Note any specific ways in which these learning outcomes can be achieved: |
| **Communication and Teaching:**  Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| **Service Delivery**: Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| **Transferable Competencies**: Strengths and Intended Learning Outcomes  Note any specific ways in which these learning outcomes can be achieved: |
| Trainee Assessment, Programme Requirements Y / N Case Report – i.e. PALS  Y / N Placement Assignment – Service Evaluation -PASE  Completion of Logbook  Other please specify |

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| Supervision Specify day(s) and time(s) for regular supervision:  **It is a programme expectation that trainees observe supervisors early on in the placement on at least TWO occasions.**  Plans for observation of supervisor’s work – please include dates:  Date for Completion of Supervisor’s Assessment of Trainee Form (at the end of placement):  **Please note that the trainee and supervisor have responsibilities to adhere to the BPS ‘Guidelines on Clinical Supervision’. It is expected that trainee and supervisor will discuss the nature of their supervisory relationship during the process of drawing up this contract. They are encouraged to also draw up a psychological contract about the supervisory relationship. The Supervisory Relationship Questionnaire (SRQ) and Supervisory Relationship Measure (SRM) may be used to facilitate this.** |

**I have read and understood the Programme Completion and Failure** **Document** (sent as part of the placement documentation bundle)

Trainee\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_